

# KINGS BROMLEY PARISH COUNCIL

## DRAFT Minutes of the General Meeting held on

Wednesday 12<sup>th</sup> February 2020 commencing at 7.45pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

**Present:** Cllrs. A. Howard (chairman); C. Cole; N. Crawley; S. Browne; J. Burkinshaw;  
Mrs. G. Pitchford; Mrs. J. Higgins.  
County Cllr. M. Tittley. Dist. Cllrs. N. Binney; T. Marshall.

**In attendance:** Mr. I. Colclough (Clerk).

**Public Session:** Two members of the public were present.

**Forum.** No members of the public wished to speak at this point.

1. **Apologies and approval of absence.**  
None.
2. **a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**  
Cllr. Browne on item 6. Cllr. Burkinshaw on item 7  
  
**b) Clerk to report any written requests for dispensations in respect of items on this agenda.** None received.
3. **To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 8<sup>th</sup> January 2020 are a correct record.**  
These had been distributed previously. It was proposed and seconded that the minutes are signed as a true record. All were in favour.
4. **Clerks Report.**
  - a) **To consider correspondence received.**
    - i) SPCA news – several issues. Placed in circulation file.
    - ii) Email from Mrs. Pollard re medical transport scheme. The clerk read out the email that outlined her ability to continue in her role as co-ordinator. A breakdown of usage was included and a summary of her expenses. These were approved for payment all in favour.
    - iii) Email from Tom Holland at Perennial Landscapes re support for the last year and providing information on a new foreman.
    - iv) Letter from Co Op Bank re signatories. The clerk said that some signatories that had been signing cheques were not listed by the bank and others that are no longer on the council were included. Clerk has written to the bank again.
    - v) Images from Julie Bamber showing Village Hall accounts. These were difficult to read. Clerk has asked for a paper copy.
  - b) **Finance.**
    - i) Financial Statement. Current a/c £11,481.47. Reserve a/c £9,252.70.
    - ii) Payments Received. £3,062.74 VAT refund.
    - iii) To authorise payments. a) Clerks Salary, expenses and income tax inc. any postage stamps – total £565.25 b) I Colclough – postage stamps for December - £7.32 c) Smiths of Derby – church clock maintenance contract for 3 years - £612 inc. vat d) Perennial Landscapes – clearing brash - £180.00 inc. vat e) Eric Roy – website accessibility report - £75.00 f) I Colclough –

postage stamps for January - £7.32 g) Kings Bromley Village Hall – donation – cheque to replace one loss - £55.00 h) Eric Roy – website hosting annual fee - £140.00 i) M. Annand – brickwork - £460.00 j) J. Pollard – expenses running the Medical car share scheme.

It was proposed and seconded that the above invoices are paid. All were in favour.

- iv) Clerks salary and expenses 2020/21. Still no information available at this time. The clerk intimated that the cost allocated to printing and stationery purchases has remained at 20p per copy for several years and asked if the council would authorise an increase of 1p at the next meeting.
- v) Website accessibility. A draft document was circulated to all councillors. The clerk asked for comments before the next meeting.

**5. To receive oral / written reports from County and District Councillors.**

Cllr. Marshal had nothing to report at this time. Cllr. Binney said that work had commenced on the Birmingham Road site. £6m has been allocated to replace the leisure facility at Friary Grange. In the meantime around £600k was being spent on keeping the existing facility open for a further 5 years. From 1<sup>st</sup> May, the council is going 'cashless' in some locations. Some new streets in the district will be named after 22 war heroes. Historical tours of the city are available. The Great British Spring Clean will take place between 20<sup>th</sup> March and 13<sup>th</sup> April. A question was asked about the progress, if any, on the Alrewas Road housing development application. Cllr. Marshall will investigate and report back. A further question was raised about the use of retail units on the canal wharf site. Again the councillor said he would investigate a report but felt that no planning rules had been broken. Cllr. Tittley said that the council tax will increase by 3.9%. He has met with the police regarding lorries infringing the turn restrictions. He has decided not to seek re-election in May 2021. The chairman thanked the councillors for their reports.

**6. To consider the latest HS2 issues and receive reports from Councillors.**

News release yesterday means that HS2 will go ahead. Phase 1 will link with phase 2a at Crewe. Further progress northwards will be reviewed later. Minutes of recent meetings have been circulated to councillors. A further meeting with HS2 will be arranged next. A Minister for HS2 is to be appointed by Government. There is an open day hosted by HS2 tomorrow at Streethay. It was felt that the issues of Wood End Lane and its widening need to be address as a priority.

**7. To receive an update on the setting up a local lottery.**

Cllr. Crawley spoke to LDC yesterday. Tickets will be sold on-line only. Some discussion took place over format and a possible name. It was suggested that the Parish Council cannot directly run the lottery. The clerk queries how funds raised would then be made available for the council. The use of Support Staffordshire was suggested by Cllr. Burkinshaw who declared an interest. Cllr. Crawley will obtain more information. **Action: Cllr. Crawley.**

**8. To consider future grant applications.**

This item was deferred.

**9. To receive a report from the Neighbourhood Plan Working Group.**

The chairman said that the group has started to gather background information. The main driver is to seek the opinions of the local community through a survey / questionnaire. A grant of up to £9,000 is available. A draft questionnaire had been circulated previously and the chairman asked for comments. The clerk suggested that some questions could be better phrased and this was agreed. The survey will go out on

1<sup>st</sup> April and based on that a broad policy will be drafted before specifics are identified. Comment to the chairman as soon as possible. **Action: All Councillors.** The chairman has obtained information of listed buildings and buildings on the 'local list'. He ran through the names and suggested others that could be included. In case of unwanted impacts on the buildings identified, after discussion it was felt that the parish council should not get involved. This was agreed.

10. **To receive a report from the Village Hall Working Group.**  
Levelling the ground at the rear of the hall started last Monday and should be finished tomorrow.  
Cllr. Higgins left the meeting at 9pm.
11. **To receive reports on current highway issues. (i) Pedestrian Crossing latest. Cllr. Tittley** said that the proposal was now on Amey's design list. **(ii) Weight Restriction.** The chairman said that a count was undertaken last Friday and it broadly aligned with that taken by SCC. However, over the period of the survey a total of 52 lorries were seen to break the law. The police have been written to again. **(iii) Service Road off Alrewas Road.** The clerk said that SCC had confirmed that this road is highway. He asked what the maintenance issues were. There is a large pothole at the near end. Clerk to report. Also a low manhole on the A513 near Archers. Clerk to report. **Action: Clerk.**
12. **To receive reports on any public footpath or highway footway issues.**  
No further reports. The clerk said he had received communication from a resident about Vicarage Lane and that the lane surface was being 'scrapped' to allow lorry access. After discussion it was decided that the Clerk will contact SCC as the part under question appears to be a public footpath. **Action: Clerk.**
13. **To authorise maintenance on village assets ready for the Best Kept Village competition.**  
A representative from the organisers has offered to come along to a future parish meeting. The chairman has made a presentation on the issues. attention is required to the noticeboards (re varnish), some benches (clean) and some milestones (re paint at £223 for a specific paint – a volunteer has been found to do the work). The fencing between the village hall car park and play area has been replaced. All were in favour of doing this work and to use the prize won last year to fund. The emphasis in future is on community involvement.
14. **To receive updates from Councillors / Clerk on the following issues raised at the last meeting – re-glazing of the BT Box, repairs to the village hall car park, bonfire off Crawley Lane and placement of bricks.**  
No progress has been made on the BT box. Car park repairs are in hand. No progress on the bonfire – clerk awaiting map of location. The brick faces have been done.
15. **To consider Councillor reports – for information only.**  
A break-in has occurred in The Grange with tools being stolen from a van. An invitation has been received from the Sailing Club for Cllr. Burkinshaw to walk a possible footpath route around the lake area.

The meeting closed at 9.27pm

Signed ..... (Chairman) Date 11<sup>th</sup> March 2020.