

News release: 20 January 2020

## Going cashless

The process for making a payment to Lichfield District Council is changing from 1 May 2020.

Lichfield District Council is removing its payment boxes from District Council House reception on Frog Lane in Lichfield and the one in Burntwood Library at the end of April 2020.

This means from 1 May, local people and businesses that use boxes to pay the council by cash or cheque will need to find another way of making a payment.

The most convenient way to pay council tax or business rates is by setting up a direct debit, as it makes sure the correct amount is paid at the right time and there is no need to remember when a payment is due. There are also the options of paying by card online or over the phone.

However, from 1 May 2020 there is still the opportunity to pay for council tax or business rates in person at any Post Office, PayPoint or Payzone. You will simply need to bring your new bill with you when making a payment as it will have a barcode on it which needs to be scanned. New council tax bills and business rate bills will be sent out in March 2020.

**Councillor Andy Smith, Cabinet Member for Customer Services & Innovation, said:** “Receiving money through payment boxes is costly and outdated when there are so many more convenient ways for our residents and customers to pay for our services.

“When deciding whether to remove the cash boxes, we found that many people travelled past a Post Office, PayPoint or Payzone on their way to our Frog Lane offices or Burntwood Library, so many people should find it easier to use one of these outlets instead. However, we really are trying to encourage our residents and local businesses to set up a direct debit as it means they never forget a payment and it costs less to administer.”

To find out more, including how to pay for other council services, visit [www.lichfielddc.gov.uk/cashless](http://www.lichfielddc.gov.uk/cashless).

Ends

### Media enquiries

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### Notes

**If paying by cash or cheque after 1 May 2020**

Residents or businesses who want to continue to pay by cash or cheque after 1 May 2020 will need to take their new council tax or business rates bill to their nearest Post Office, PayPoint or Payzone.

**Find your nearest Post Office at [www.postoffice.co.uk](http://www.postoffice.co.uk)**

**Find your nearest PayPoint at [www.paypoint.com](http://www.paypoint.com)**

**Find your nearest Payzone at [www.payzone.co.uk/consumers](http://www.payzone.co.uk/consumers)**

The Post Office only accepts cash, debit card and cheque payments. Payzone outlets only accept cash. The limit in both is £1,000 per transaction.

PayPoint primarily accepts cash. However, other payment methods may be accepted at the retailer's discretion. The limit per transaction is £300.