

# KINGS BROMLEY PARISH COUNCIL

## Draft Minutes of the General Meeting held on

Wednesday 9<sup>th</sup> October 2019 commencing at 7.45pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

**Present:** Cllrs. A. Howard (chairman); C. Cole; N. Crawley; Mrs. G. Pitchford; Mrs. J. Higgins; S. Browne; J. Burkinshaw. Dist. Cllr. N. Binney. Dist. Cllr. T. Marshall.

**In attendance:** Mr. I. Colclough (Clerk).

**Public Session:** Six members of the public were present.

**Forum.** A local resident asked about retail units being established at the Wharf next to the Marina. He said that the planning did not allow for retail and that large delivery lorries were accessing the site. The junction on to the A515 is not good with very poor visibility and he foresees an accident happening. Cllr. Marshall said he will speak to the enforcement team at LDC and get back to the resident. Change of use can be applied for and this may be happening. The clerk was asked to add this as a planning agenda item at the next meeting. **Action: Clerk.**

Comment was made by a resident that the wildflower area off Lanes Close did not appear to have been fully cut. The clerk explained that the cutting schedule stated a cut early in the season and one at season end with all cuttings to be removed. He said he would contact the contractor to check they are aware of this and to get them to attend to the area. **Action: Clerk**

**1. Apologies and approval of absence.**

County Cllr. M. Tittley. Dist. Cllr. R. Cox.

**2. a) In accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**

Cllr. Browne on item 6.

**b) Clerk to report any written requests for dispensations in respect of items on this agenda.** None received.

**3. To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 11<sup>th</sup> September 2019 are a correct record.**

These had been distributed previously. It was proposed and seconded that the minutes are signed as a true record. All were in favour.

**4. Clerks Report.**

**a) To consider correspondence received.**

- i) SPCA news – several issues. Placed in circulation file.
- ii) Email from LDC re CILL return – clerk to complete and return. **Action: Clerk.**
- iii) Letter from Co Op Bank re FSA rules. For info only.
- iv) Play Inspection report – item 4 b v
- v) Flier from NALC re Social Media Policy and rules. Placed in circulation file for all to comment upon at next meeting.
- vi) Email from SCC re website hosting and compliance with latest accessibility regulations. Clerk to seek more info from Eric Roy the council's webmaster. **Action: Clerk.**

**b) Finance.**

- i) Financial Statement. Current a/c £16,350.81. Reserve a/c £9,252.70.
- ii) Payments Received. £200 Best Kept Village prize.
- iii) To authorise payments. a) Clerks Salary, expenses and income tax inc. any postage stamps – total £559.05 b) Perennial Landscapes – grass cutting - £271.72 inc. vat c) Kings Bromley Village Hall – 2 extra meetings - £22.50 d) Eric Roy – work to website - £40.00

It was proposed and seconded that the above invoices are paid. All were in favour.

- iv) To consider the end of Q2 financial statement. This has been distributed previously. The clerk ran through the statement. A question was asked over the projected overspend on the village hall refurbishment. The clerk suggested that the figure shown may at this time be incorrect due to how the invoices and incomes had been shown in the accounts. He was requested to undertake a detailed breakdown of the hall refurbishment account and to distribute this. **Action: Clerk.**
- v) Play Area Inspection report. The clerk quickly went through the report. Several issues were raised mainly with a very low risk, however one defect was to a swing seat and the clerk was asked to order a new one. **Action: Clerk.** Questions were then raised over the maintenance responsibility for the fencing around the play area as some as showing signs of rot. Cllrs. Higgins and Browne said they would bring this up at the next Village Hall Committee meeting. **Action: Cllrs. Higgins and Browne.**

**5. To receive oral / written reports from County and District Councillors.**

District Cllr. T. Marshall reported that LDC now has a new leader and that he is taking a new look at the proposed Friarsgate development. A consultant has been appointed to draw up a city centre master plan. The draft is now available and will be made public in January. Regarding Friary Grange leisure centre, he said that it was not good value to refurbish the buildings as they were projected to only have a further four years life span. To build a new facility would cost minimum £5m and could be £10m. This would have to be funded through borrowing. 25 schools use the existing facility. After discussion it was decided that the council should send a letter on the subject to LDC. Cllr. Crawley to draft and pass to the clerk for sending. **Action: Cllr. Crawley and Clerk.** He will also inform Richard Crosse School. The old police station will soon be demolished – it contains asbestos. A question was asked about how the police can be contacted. For emergencies dial 999, for non-emergencies dial 101 or call at the LDC offices in Frog Lane. Clerk to put this information on the website. **Action: Clerk.** A survey of polling station facilities is being undertaken by LDC. Clerk to inform them that the village hall is suitable and that this is the preferred location in the village. **Action: Clerk.**  
The chairman thanked Cllr. Marshall for his report.

**6. To consider the latest HS2 issues and receive reports from Councillors.**

Phase 2. Cllr. Cole said that a meeting took place on 24<sup>th</sup> Sept and that the action minutes had been distributed. A follow up meeting will take place this Monday (14<sup>th</sup>). The main issues are around traffic. A meeting with SCC is required.

**7. To receive reports on current highway issues. (i) ANPR.**

Cllr. Birkinshaw said that a meeting will take place on 15<sup>th</sup> October with a local tech company to look at their camera surveillance equipment. Cllrs Browne and Howard will also attend. **(ii) Village entrance gateways.** It was thought that any gate on the Alrewas Road may block visibility. It was felt that a better option would be to make more use of the existing signage. It was important to avoid too much sign clutter. Planting at the base of the existing signs is an option. **(iii) Speedwatch signs.** It was felt that too many signs had a negative effect and that all the signs need to be put on one single village sign. Cllr. Howard said he would find the size of the sign and Cllr. Burkinshaw will put a selection out for consideration (perhaps using social media)/ this was agreed. **Actions Cllrs. Burkinshaw and Howard.** **iv) Smartwater signs.** Comment as above. **(v) School Crossing Survey.** This has been done. Results showed that in a 25 minute period on a very wet morning 44 children crossed the Alrewas Road and during a one hour period a vehicle used the road once every 5 seconds. It was suggested that a zebra crossing could be placed at one of the build outs. Clerk to feed figures back to SCC and to ask them about the provision of a zebra crossing. **Action: Clerk.**

**8. To receive reports on any public footpath or highway footway issues.**

A stile off Shaw Lane is badly overgrown. The bonfire reported locally is still burning tyres. A lamp post is also overgrown. Cllr. Burkinshaw to pass images of all these issues to the clerk who will contact SCC and land owner respectively. **Actions: Cllr. Burkinshaw and Clerk.**

**9. To receive an update on progress made regarding social media and Council exposure.**

Cllr. Pitchford said that there were now 107 followers on Facebook and that the page reaches 700 to 800.

**10. To consider re-glazing the old BT phone box.**

A quote of £438.39 has been obtained. It was agreed to obtain a second quote. Item to be placed on agenda for next meeting. **Action: Clerk.**

**11. To reconsider the creation of a Neighbourhood Plan.**

Cllr. Marshall said that LDC had a dedicated officer, Patrick Jervis, assigned to helping with plans. Grants are available to help with the costs. After discussion it was felt that Mr. Jervis is asked to make a presentation at a future date. Clerk to contact. **Action: Clerk.** It was then suggested that the council undertakes its own survey perhaps at the 2020 Show. A working group comprising Cllrs. Howard, Higgins and Burkinshaw will look into this and will also liaise with the local community groups. **Action: Cllrs. Howard, Higgins and Burkinshaw.**

**12. To consider jet cleaning the surface around the War Memorial.**

The pebbles in the mastic surface around the memorial are again covered in moss. There is around 30m<sup>2</sup> and a cost of approx. £2.50 per m<sup>2</sup> has been quoted. It was agreed that up to £200 could be spent on this. Cllr. Howard to organise. **Action: Cllr. Howard.**

**13. To consider release of retention funds to the contractor following final work on the village hall refurbishment.**

Cllr. Crawley said that the retention was due for payment on 14<sup>th</sup> December. An invoice had been received by the clerk and it was assumed this was meant for the Village Hall Committee to pay. Cllr. Crawley agreed to chase this up with Julie Bamber and clarify before informing the clerk. **Action: Cllr. Crawley.**

**14. To receive updates from Councillors / Clerk on the following issues raised at the last meeting – Plaque / brick to recognise refurbishment donations, Voluntary Car Share drivers, Christmas tree and lights, Village Hall acoustics, projector offer, BKV poster prize.**

The bricks have been received and Cllr. Burkinshaw will have then erected. Discussion took place around the plaque from HS2. It was decided to instead have a brick for them instead. Cllr. Higgins has spoken to Mrs. Pollard about the car share scheme. She will continue until such time another volunteer can be found. Cllr. Browne offered to be reserve contact and he will also speak to Yoxall surgery about the increasing numbers of patients being directed to Derby not Burton hospitals. More drivers are required. Christmas tree lights will cost £505 plus vat but the cost has been raised through donations at the local public house. Thanks to all that donated and to the landlord. All agreed that the lights are purchased. The tree will be ordered from P. D. Nurseries in due course. An 18 foot tree will cost around £250. All agreed. No progress yet on the acoustics issue at the hall. Projector – Julie Bamber will be asked if she can make use of it. The missing BKV prize has now been presented. Cllr. Howard will deal with the other prize. **Action: Cllr. Howard.**

**15. To consider how isolation and loneliness affects parishioners.**

Due the lateness of the hour this item was deferred until the next meeting where it will be placed higher on the agenda.

**16. To consider Councillor reports – for information only.**

None.

The meeting closed at 10.27pm

Signed ..... (Chairman) Date 13<sup>th</sup> November 2019.