

# KINGS BROMLEY PARISH COUNCIL

## Minutes of the Annual Meeting held on

Tuesday 14<sup>th</sup> May 2019 commencing at 7.45pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

**Present:** Cllrs. A. Howard (chairman); C. Cole; N. Crawley; S. Browne; Mrs. G. Pitchford; J. Burkinshaw; Mrs. J. Higgins.

District Cllr. N. Binney. County Cllr. M. Tittley.

**In attendance:** Mr. I. Colclough (Clerk).

**Public Session:** Two members of the public were present. No one wished to speak at this point.

1. **Election of Chairman and Completion of Declaration of Acceptance of Office.**  
It was proposed and seconded that Cllr. Howard is elected as chairman for a further term. No other nominations were put forward. Cllr. Howard was duly elected. All in favour.
2. **Election of Vice Chairman and Completion of Declaration of Acceptance of Office.**  
It was proposed and seconded that Cllr. Browne is elected as vice chairman. No other nominations were put forward. Cllr. Browne was duly elected. All in favour.
3. **All Councillors – Completion of Declaration of Acceptance of Office.**  
All Councillors' completed their declarations in the presence of the clerk.
4. **Apologies and approval of absence.** None.
5. **a) In accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**  
Cllr. Browne on item 10.  
**b) Clerk to report any written requests for dispensations in respect of items on this agenda.** None received.
6. **To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 10<sup>th</sup> April 2019 are a correct record.**  
These had been distributed previously. It was proposed and seconded that the minutes are signed as a true record. All were in favour.
7. **To allocate responsibilities to Councillors.**  
The clerk went through the various vacancies. These will be available to view through the website.
8. **Clerks Report.**
  - a) **To consider correspondence received.**
    - i) SPCA news – several issues. Placed in circulation file.
    - ii) Insurance quote from Zurich. As this was not on the agenda it was decided to make a decision. Quotes had been received from Came and Co brokers with the cheapest being £678.92. A quote from Zurich for one year was £552.75 and 3 years £521.28pa. It was proposed and seconded that the council take the 3 year Zurich option. Clerk to arrange. All in favour. **Action: Clerk.**
    - iii) Thank you letter from resident regarding efforts made to reduce heavy vehicle movement.
    - iv) Tree works quote – item 8 b vii below.
    - v) Insurance quote from Came and Co.
  - b) **Finance.**
    - i) Financial Statement. Current a/c as of 26/4/19 £44,780.97. Reserve a/c £9,236.37 (as of March)

Initial:

- ii) Payments Received. £16,088 – precept from LDC.
- iii) To authorise payments. a) Clerks Salary, expenses and income tax inc. any postage stamps – total £603.57 b) Perennial Landscapes – grass cutting - £271.72 inc. vat c) Lichfield Tree Works – tree survey - £480.00 d) LDC – Village Hall building regulations inspection fee - £225 plus vat e) Cllr. Cole – HS2 London visit – expenses - £132.42 f) RJK Construction – invoice 1 – Village Hall refurbishment work - £34,794.18 inc. vat g) I Colclough – Amazon gift vouchers – BKV children’s poster competition winners - £90 h) I. Colclough – gratuity for internal auditor – Tomkinson and Teal - £32 i) Cllr. Howard – laminating of posters - £7.20.

It was proposed and seconded that the above invoices are paid. All were in favour.

- iv) Review of internal auditors report. The clerk said the internal auditor had no comments to make. One query was made and answered to their satisfaction.
- v) Signing of Annual Governance Statement. The chairman signed the statement.
- vi) Signing of section 2 of the audit return. Accounting Statement. The chairman signed.
- vii) Tree Maintenance quote. The clerk went through the quote in detail. A question was raised in the survey over a Lime tree that sits on the boundary of the land in Leofric Close and the adjoining fields. Cllr. Howard said he would determine who the landowner is and report to the clerk. The survey also indicated that this tree may be diseased and a further survey costing £550 should be undertaken. A decision will then be made. It was proposed and seconded that the remaining work, mainly crown lifting should be undertaken by Lichfield Tree Works. Clerk to arrange. **Action: Clerk.**
- viii) New lease for village hall – update. After discussion it was felt that this is complex and that it ought to be undertaken by a specialist. It was agreed to leave this for now, as there is still 15 years to run, and review again in a few years.

Cllr. Tittley arrived at 20.20

**9. To receive oral / written reports from County and District Councillors.**

The District Cllr. said that the full council is due to meet on 21<sup>st</sup> May. A motion will be tabled asking the leader to write to central government to ask that all HS2 groundworks are halted. The County Cllr. reported that the Audit Commission had said that HS2 phase one had progressed to the stage where it was not financially viable to halt the project. If phase 2 does not go ahead a priority would be to link phase 1 into the existing network at another location. A question was asked of the District Cllr. about any progress on the application for 57 homes off Alrewas Road – could the parish council be updated. This was agreed. The chairman thanked the Cllrs. for their reports.

**10. To consider the latest HS2 issues and receive reports from Councillors.**

Phase 1. Not much new information to report. Phase 2 has not yet been agreed by parliament. Petitioning has been done with the main concerns over the proposed closure of Common Lane. Option 7 is now preferred with a new link road from near Thimble Hall across to the A515 / A513 junction. Landowners are not in favour as more farmland will be lost. There were 80 petitions with 10 highlighting the Common Lane problem. Chairman of the Select Committee made a site visit to see the problem first hand. There is a meeting on 6<sup>th</sup> June to discuss traffic issues.

- 11. To receive reports on current highway issues. (i) ANPR.** The police cannot make a case to the ICO for this. An approach will be made to the MP to push other options. Cllr. Burkinshaw will also look at other camera options and report back to a future meeting. **Action: Cllr. Burkinshaw. (ii) Village entrance gateways.** It was hoped that ANPR would help with speeding traffic. Cost of installing gateways is prohibitive. Amey would be best suited to do the installation. Does not have to be done all at once. Cllr. Burkinshaw will look in to this. **Action: Cllr. Burkinshaw. (iii) Speedwatch signs.** A member of the public raised concerns over speeding traffic especially at night time. Several options were discussed including installing radar to monitor the problem. Clerk to contact police in Burton. **Action: Clerk.** Thanks were made for the work on restricting heavy vehicles – this has made a big difference. **(iv) Smartwater signs.** Installation of the signs is not as straight forward if gateways are not in place. Cllr. Burkinshaw will take a look at options and report back. **Action: Cllr. Burkinshaw.**

Concerns were raised around the safety of children when they get off the school bus near Bradbury Lane. It was suggested that the services of a crossing warden is sought. Clerk to contact Tim Heminsley at SCC Highways to obtain the criteria. **Action: Clerk.**

Cllr. Tittley left at 21.43

**12. To consider allocating the Best Kept Village prize monies from 2017 to fund the refurbishment of the old BT phone box.**

It was originally agreed to spend the £200 prize money on signs in the playground area. These are not now required so it was proposed that the money is used to buy new glass for the BT box which is now used as a library. Chairman will obtain costs and report back.

**13. To receive reports on any public footpath or highway footway issues.**

None.

**14. To receive a report on ANPR by the County Cllr.**

This has been covered above.

**15. To receive a progress update on the Village hall refurbishment project.**

Progress is good with a finish expected in 2 weeks. There will be an official opening on 15<sup>th</sup> June. Decisions have been made around the floor tiling and wall tiles. Quotes for further work have been obtained. This includes for new windows to the main hall, moving of radiators, re plastering etc. It was suggested that a price is also obtained to treat the pine floor.

**16. To consider option to increase attendance at future Open Parish Meetings.**

This item was deferred but all were asked to give it some consideration.

**17. To consider Councillor reports – for information only.**

Nothing raised.

Signed ..... (Chairman) Date 12<sup>th</sup> June 2019.