

KINGS BROMLEY PARISH COUNCIL

DRAFT Minutes of the General Meeting held on

Wednesday 9th January 2019 commencing at 7.45pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

Present: Cllrs. A. Howard (chairman); I. Pritchard; C. Cole; N. Crawley; S. Browne; Mrs. M. Gair. County and Dist. Cllr. M. Tittley; District Cllr. R. Cox.

In attendance: Mr. I. Colclough (Clerk).

Public Session: Four members of the public present. A question was asked if the village hall notice board would be re-erected. The chairman said he was awaiting a reply from the village hall committee chairman as to what they wanted to do. It is their decision.

1. Apologies and approval of absence.

Cllr. N. Lee (unwell)

2. a) In accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.

Cllr. S. Browne on item 6.

b) Clerk to report any written requests for dispensations in respect of items on this agenda. None received.

3. To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 12th December 2018 are a correct record.

These had been distributed previously. Item 14 should read Yoxall Health Centre Pharmacy. With this amendment made and initialled by the chairman, it was proposed by Cllr. Gair and seconded by Cllr. Crawley that the minutes are signed as a true record. All were in favour.

4. Clerks Report.

a) To consider correspondence received.

- i) SPCA news – several issues. Placed in circulation file.
- ii) Tender for Village Hall refurbishment (unopened)
- iii) The Electoral Commission – timetable – copy handed to all Councillors.
- iv) NALC – salary award 2019. The clerk said this item will be added to the February agenda.
- v) Email from Alan Toplis re VAT – item 4 b v
- vi) Email off SPCA re audit fees. The clerk had asked a question regarding the likely fees for the coming year based on the fact that the council should, by then, be in possession of a large grant. The answer was this figure will be taken into account, which will mean the council being subject to a full audit at a cost of around £400.

b) Finance.

- i) Financial Statement. As of 24/12/18 - the current account stands at £11,765.86 and the reserve account as of 26/11/18 at £9,236.37.
- ii) Payments Received. None.
- iii) To authorise payments. a) Clerks Salary, expenses and income tax inc. any postage stamps – total £539.51 b) Pritchard of Pelsall – padlock for play area gate – £23.00. It was proposed by Cllr. Browne and seconded by Cllr. Crawley that the above invoices are paid. All were in favour.
- iv) Grass cutting tender update. The clerk said that a tender would go out in the next few weeks. He has had interest from two other contractors and is waiting for them to come back to him.
- vii) Report from Mr. Toplis - VAT advisor. The clerk said that a further meeting is scheduled for tomorrow (10th January at 10.30). The chairman and Cllr. Browne asked if they too could attend. This was agreed. The main aim of the meeting is to draft a letter to the Archdeacon to formally inform him of the wish to refurbish the village hall and to also

seek approval to have the lease extended. Mr. Toplis will then be in a position to draft a statement regarding how the VAT is handled once the works begin.

vi) Chairman to sign LDC forms authorising a 2.7% inflation matched increase in the precept for 2019 / 20. The clerk said he had sought advice on the inflation rate for last passed twelve months and this figure had been agreed by the chairman. It represents an increase in the precept of just £423 or 44p pa on a band D property.

5. To receive oral / written reports from County and District Councillors.

District Cllr. Cox said that consultation papers were out on LDCs statement of commercial involvement and the supplementary local plan – all available on the LDC website. On 22nd and 29th January and 5th and 12th February there will be free parking after 2pm in Lichfield. This initiative is being driven by local businesses. The LDC has made a request for residents not to place black bib bags in their recycling bin as the load gets rejected at a huge cost to the council. The old cinema in the city has now been sold and redeveloped with the front façade remaining as it is listed.

Cllr. Tittley said he would contribute as items occur later in the meeting.

The chairman thanked Cllr. Cox for his report.

6. To receive an update on HS2.

Cllr. Browne reported on phase 1. A further meeting has taken place with the main contract and HS2. The council's contacts at both organisations have left, one moving to the other. The meeting scheduled for 8th January was cancelled – this will now be on 12th February.

Cllr. Cole on phase 2. The additional provisions (AP) will be available on 8/9th February. These will be the key to how it is decided the council moves forward. Additional land is required to join phase 1 to the west coast main line. Cllr. Tittley added that pressure is being applied to get Wood End Lane re-aligned first.

7. To consider new and on-going highway and footpath matters.

a) **Highways updates. (i) weight restriction.** The chairman said he had copied a letter from Richard Rayson at SCC to all Councillors. Signs should be erected in mid / late February. This cannot be formally publicised as SCC wish to make a press release. There is a working group meeting on 21st of this month. There are issues with the Freight Forum – a recent report has been sent back. They are trying to put in place a traffic management plan every time a new logistics development is built. **(ii) Entrance Gateways.** Cllr. Crawley has asked a local resident if he can make and install the gates. This can be done but the council needs to decide what materials will be used. There was discussion around the virtues of timber (various types) and plastic. Cllr. Tittley said the installation can be done 'in-house' with the correct paperwork. He also offered to look into others that could undertake the installation. The chairman said it would be worth paying site visits to other installations to assess what is the most appropriate. Cllrs. Bowne and Crawley will accompany him. **Action: Cllrs. Howard, Browne and Crawley.**

b) Footpaths / footway issues if any. None reported.

8. To consider options to improve security around the parish - ANPR update. Cllr. Tittley is still waiting on the police to come back to him. The ICO needs to agree too. Any system can provide numbers of lorries that may be breaking any future turning bans. As things stand it will not be possible to pass on number plates, however, in London and some other cities this has been made possible. The Chief Inspector want to meet with the council but a survey of the area is required. The chairman said this had gone on now for over 6 months and little progress was being made.

9.

Cllr. Tittley left the meeting at 9pm.

Item 9 was taken after item 10 and after the public had been asked to leave the meeting.

10. To receive a progress update on the Village hall refurbishment project.

This part of the meeting was held in camera. Briefly the tenders received were discussed. Of the tenders received it was proposed by Cllr. Crawley and seconded by Cllr. Gair to exclude one

very low price and 2 of the highest priced tenders and that the remaining three tenderers will be asked to a meeting to answer set questions before a decision is taken on which one to appoint. The final decision will be taken by Cllrs. Crawley, Browne and Cole. All were in favour. An EGM of the council will be called in early February to finalise the decision. The chairman thanked all the working group and especially Cllr. Crawley for all the hard work undertaken on this project so far.

11. To consider Councillor reports – for information only.

Cllr. Pritchard – Smartwater signs – he has asked the PCC if the logo can be used.

Cllr. Howard – Speedwatch – signs can now be erected but prices are required.

Village Hall play area signs – it was agreed to remove the ones at the front and side of the hall.

Christmas tree – one will be donated by South Staffs Water for 2019. Thanks to Cllr. Pritchard for organising this year's tree.

Cllr. Howard – a grant (Motherhood Loss) of £2,700 has been obtained to install some new play equipment for younger children and will include bark chip flooring. A ceremony will take place on 2nd March with the Historians putting on a presentation, WI will provide refreshments and the choir will be in attendance. The school children will be invited and there will be a ribbon cutting ceremony.

Comment was made that the fence around the play area is rotting in places. Clerk to obtain price for repair. **Action: Clerk.**

Cllr. Cole – received several complaints about the state of the grass verges on Alrewas Road. Clerk to write to residents again. **Action: Clerk.**

There being no further business the main meeting closed at 9.30pm.

Signed (Chairman) Date 13th February 2019.