

# KINGS BROMLEY PARISH COUNCIL

## Minutes of the General Meeting held on

Wednesday 14<sup>th</sup> November 2018 commencing at 7.45pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

**Present:** Cllrs. A. Howard (chairman); C. Cole; N. Lee; I. Pritchard; N. Crawley; Mrs. M. Gair. County and Dist. Cllr. M. Tittley (arrived at 20.25); District Cllr. R. Cox.

**In attendance:** Mr. I. Colclough (Clerk).

**Public Session:** Two members of the public were present.

**1. Apologies and approval of absence.**

Cllr. S. Browne (holiday). Cllr. Pritchard pointed out that he felt it unnecessary to give apologies for District and County Councillors. This was noted by the clerk.

**2. a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**

None made.

**b) Clerk to report any written requests for dispensations in respect of items on this agenda.** None received.

**3. To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 10<sup>th</sup> October 2018 are a correct record.**

These had been distributed previously. It was proposed by Cllr. Cole and seconded by Cllr. Gair that the minutes are signed as a true record. All were in favour.

**4. Clerks Report.**

**a) To consider correspondence received.**

- i) SPCA news – several issues. Placed in circulation file.
- ii) Email from Tim Heminsley regarding SCC services. This was read out by the clerk. After discussion it was felt that the council would monitor the situation but did not feel that taking over additional work, that is a requirement of the county council, should be considered at this stage.
- iii) Email from Tim Heminsley regarding cost of undertaking footway repair work. This had been circulated previously along with an example of costs to surface Leofric Close. Based on the figures provided, a full resurface would cost around £23,000 and a surface treatment around £6,800. It was felt that the council could not spend or attempt to raise these sums of money and that the county council should attend to this function as long as it remains a statutory duty.
- iv) Letter from Rev. Ty Leyland thanking the council for its donation to the churchyard team.

The chairman said he had received from the Forest of Mercia an email offering to supply free trees for planting in the parish. After discussion it was agreed that the clerk should write to local farmers to see if there was any interest in taking them.

**Action: Clerk.**

**b) Finance.**

- i) Financial Statement. As of 26/10/18 - the current account stands at £10,744.91 and the reserve account at £9,234.92.(as of 26/6/18)
- ii) Payments Received. None.
- iii) To authorise payments. a) Clerks Salary, expenses and income tax inc. any postage stamps – total £530.11 b) R. B. Hayward – grass cutting - £442.00. c) LDC Annual play inspection - £62.40 inc vat. d) Hall Hire - £54.50 (cheque to replace one lost / not banked from last year). e) Parish On-line subscription - £42.00 inc vat.

It was proposed by Cllr. Gair and seconded by Cllr. Crawley that the above invoices are paid. All were in favour.

iv) Grass cutting tender for 2019 / 20 – additional areas. After discussion it was felt that the council will monitor grass areas usually cut by the highways department and if it is felt that these need additional attention, the councils grass maintenance person will be asked to quote.

v) Schedule of meetings for 2019. It was agreed that meetings will still be held on the second Wednesday of every month throughout 2019.

**5. To receive oral / written reports from County and District Councillors.**

District Cllr. Cox said that he was hopeful that residents would continue to subscribe to the brown bin collections. Other than that there was little else to report.

**6. To receive an update on HS2.**

Cllr. Cole reported that Tahir Ahmed had left HS2. The next scheduled meeting with the contractor is in January though he was fearful that this may not now happen. Further documents will be deposited at Lichfield library and the clerk will have an electronic copy on memory stick. Compensation claims against HS2 phase 1 will be featured on a BBC programme on 19<sup>th</sup> November. A meeting between HS2 and the NFU has been requested to discuss many issues affecting farmers especially where contractors are accessing land without permission and then leaving behind a mess. A certain level of protocol is expected and this is causing many serious mental health issues. The Governments response to the Select Committee report has been received and is being studied at present. Cllr. Cole will highlight those areas that affect the parish. Information on the additional provisions is expected early in 2019. Despite communications with SCC no replies have been received. There is a possibility that two new power stations are to be built near Colton. County Cllr. Tittley added that much is changing at HS2 and lots of things will be different than first publicised.

**7. To consider new and on-going highway and footpath matters.** (This item was taken after 3 above)

a) **Highways updates. (i) weight restriction.** The chairman said that the joint parishes had written to Helen Fisher and Clive Thompson at SCC but had no reply. A further letter has now been sent to the Chief Executive and a reply was received stating that he is willing to meet. Cllr. Tittley said that the sign sockets were in place but he and Julia Jessell had refused to sign the job off until other issues were correctly addressed. DfT had passed the application and there was now a discussion on the wording of a letter that will go out to the parishes. He added that when HS2 alter Wood End Lane then a weight restriction will be applied to the A513 and B5016 but Wood End Lane needs to be done first. He asked for patience for the next 2 weeks or so. **(ii) Speedwatch.** The chairman said the group had been out for the last 5 weeks and had recorded 8 cars breaking the limit each time. The next stage will be to erect signs saying that the village is a Speedwatch area. They would then be authorised to, for example, stand at the War Memorial and log lorries that may be making illegal turns (if the restriction is in force). **(iii) Entrance Gateways.** Cllr. Crawley said that a local resident would make bespoke gateways if asked. Cost for oak would be around £1,380 plus vat. Cllr. Lee will approach highways to check if this option is legal from a health and safety perspective. It was proposed by Cllr. Crawley and seconded by Cllr. Gair that this option is taken. All in favour. **Actions: Cllrs. Crawley and Lee.**

**b) Footpaths / footway issues if any.** None reported.

**8. To consider options to improve security around the parish. (a) SmartWater update.** Cllr. Pritchard has been in contact with Matthew Ellis the PCC regarding grants for signs. There are three types of signs available. After discussion it was proposed by Cllr. Pritchard and seconded by Cllr. Gair that 3 at A1 and 10 at A4 are ordered at a cost of £590 plus vat. All in favour. These will be placed at the entrances to the village. The signs are made by SmartWater and approved by the police. **Action: Cllr. Pritchard. (b) ANPR update.** Cllr. Tittley met with Chief Insp. Smith. Testing in the area is required as the system requires 4G networks. The cost is around £7,500 per camera and 3 would ideally be required to cover the 3 main roads. It was thought the best way would be to purchase one at a time and seek grants for the others.

**9. To receive a progress update on the village hall refurbishment project and payment of invoices.**

Cllr. Gair said that the working group had met prior to this full council meeting and had now met the Groundworks conditions of grant. Concerns were raised around asbestos being present in the building. A survey has been done but no report received yet. There was further discussion over the drawings with some minor amendments required. Cllr. Crawley said that once these amendments were made he would write a full specification for the work which would be used to go out to competitive tender. He hoped to do this by the end of this month with a return date of 2<sup>nd</sup> January 2019. He said that vat is or could be an issue. Cllr. Pritchard said vat can be reclaimed every quarter and this would help with cash flow. The clerk will also find out about the situation regarding vat. **Action: Clerk.** Cllr. Gair said she would speak to Groundworks regarding press information. **Action: Cllr. Gair.** Cllr. Lee said that it was time to make an application via the Co-op web site as villages need to vote for the cause. He asked for information to be placed on the notice boards and in the parish magazine. He will send this to the clerk for publicity. **Actions. Cllr. Lee and Clerk.** Cllr. Howard suggested a leaflet-drop. This was agreed.

**10. To consider capital projects for 2019 / 20.**

The clerk asked that all Councillors give serious thought before the next meeting, to what capital projects they would like to fulfil in the next financial year based upon existing reserves and likely other incomes such as CIL. He said that projections indicated a reasonable excess this year with over £3,000 of CIL monies also expected. An item for a full discussion will be on the December agenda.

**11. To consider the allocation of CIL monies when received from LDC (to be spent within 5 years).**

This had been covered in the item above.

**12. To consider options for this year's Christmas tree.**

Cllr. Pritchard has ordered a tree and will require help erecting it. It will be delivered on Saturday 1<sup>st</sup> December and any helpers should gather at 10am. Clerk to place notice for volunteers on the boards, web site and parish magazine. **Action: Clerk.**

**13. To consider Councillor reports – for information only.**

Cllr. Howard informed the meeting that he has secured a grant of £1,200 for additional play equipment. Brash at the rear of the hall has been cleared by him and some helpers. Cllr. Crawley asked about the lack of traffic control on Remembrance Day stating that vehicles and cyclists were passing through the congregation.

There being no further business the main meeting closed at 9.43pm.

Signed ..... (Chairman) Date 12<sup>th</sup> December 2018.