

# KINGS BROMLEY PARISH COUNCIL

## Minutes of the meeting held on

Wednesday 12<sup>th</sup> April 2017 commencing at 7.45pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

**Present:** Cllrs. A. Howard (Chairman); Mrs. M. Gair; S. Browne; I. Pritchard; N. Lee; C. Cole.

**In attendance:** Mr. I. Colclough (Clerk). Members of the public present: None.

**Public Session:** No members of the public were present.

1. **Apologies and approval of absence.**  
Cllr. Mrs. J. Higgins; County Cllr. M. Tittley; District Cllr. T. Marshall; District Cllr. R. Cox.
2. **a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**  
Cllr. Browne on item 7. All Cllrs. except Cllrs. Browne and Gair on item 6 (a) i and ii.  
**b) Clerk to report any written requests for dispensations in respect of items on this agenda.** None received.
3. **To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 8<sup>th</sup> March 2017 are a correct record.**  
These had been distributed previously. It was proposed by Cllr. Pritchard and seconded by Cllr. Cole that the minutes are signed as a true record of the meeting. All were in favour.
4. **Clerks Report.**
  - a) **To consider correspondence received.**
    - i) SPCA news – several issues. Placed in circulation file.
    - ii) Email NALC circular re parish precepts. Placed in circulation file.
    - iii) SCC – letter re Definitive map and statement for Lichfield. Placed in circulation file.
    - iv) HS2 – letter re deposit of Bill material. Clerk to find out if documents can be lodged at Lichfield Library. **Action: Clerk.**
    - v) Highways England – letter re April update. Letter to be placed on web site. **Action: Clerk.**
    - vi) Parishioner email re children’s play areas. Information to be placed on web site. **Action: Clerk.**
    - vii) Co-Op Bank – letter re PC application to open another account. Ongoing. Co-Op bank seemed to imply that a new account was not available to the council but then said they will look into again and contact the clerk.
    - viii) Co-Op Bank – letter re new signatories to the present accounts. Ongoing.
    - ix) SCC – letter re community paths initiative. Passed to Cllr. Lee for consideration. **Action: Cllr. Lee.**
  - b) **Finance.**
    - i) Financial Statement. As of 24/3/17 - the current account stands at £976.94 and the reserve account at £11,778.26
    - ii) Payments Received. None.
    - iii) To authorise payments. a) Clerks Salary, expenses and income tax – total £521.88 (including postage stamps) b) Community Council of Staffs – subscription - £25.00 c) Campaign for the Protection of Rural England – subscription - £36.00 d) R B

Hayward – grass cutting – 2 cuts - £343.00 e) A. Howard – laminating - £2.40 f) P. Easter – village hall chimney repairs - £2000 plus vat.

It was proposed by Cllr. Browne and seconded by Cllr. Lee that the above invoices are paid. All were in favour.

- c) **Precept increase but householders pay less – an explanation.** Cllr. Pritchard said that this was due to there being more homes in the parish contributing to the overall costs.
- d) **End of year unaudited accounts.** These had been distributed previously. The clerk went through the figures and asked if there were any questions. None were forthcoming.
- e) **To sign the Annual Governance Statement.** The chairman signed the statement which forms part of the annual audit return. The accounts will now be delivered to the internal auditor, Tomkinson and Teal in Lichfield.

**5. To receive oral / written reports from County and District Councillors.**

None were present.

**6. To consider new and on-going highway and footpath matters.**

- a) **Highways updates. (i) Transport and Community Forum.** Cllrs. Browne and Gair have been asking local hauliers at Fradley Park to use the A50 and A38 not local roads. No date has been set for the next meeting. Cllr. Howard will draft a letter to be sent to Fradley Park businesses requesting that their delivery lorries use the A50 and A38. Clerk to distribute. **Action: Clerk.** (ii) **A38 Diversion.** Highways England appears to be consolatory and have promised monthly reports on their work schedules so that the parishes are able to keep residents informed of closures and diversions. This was felt to be a small step forward. Clerk to place copies of letters on the web site. **Action: Clerk.** (iii) **Request for a speed camera.** Cllr. Pritchard said that County Cllr. Tittley was looking into this and was optimistic but this may have to be funded by the parish.
- b) **Footpaths / footways.** No issues raised.

**7. To receive an update on HS2.**

Cllr. Browne said a meeting scheduled for 22<sup>nd</sup> March was cancelled and rearranged at Armitage / Handsacre on 13<sup>th</sup> April. Hs2 are now in collaboration with an American global engineering company called CH2M Hill.

- 8. To receive updates on (i) War Memorial grant application.** Papers have been submitted but more information on cost is required. **(ii) Installation of a defibrillator.** Now installed and several people have come forward for training. **(iii) Purchase of the BT phone box.** Clerk has chased BT again – still no reply. **(iv) Centenary Fields initiative.** Clerk is awaiting reply from Angela Lewis with clarification on whether legal permission is required from the Diocese. Clerk to chase again **Actions: Clerk.** **(v) Village hall improvements.** The external repairs are now completed. Clerk said he now needs to finalise the setting up of the new bank account – see correspondence above. **(vi) Registering the local pub as an asset of community value.** Once the new owners are known the forms can be submitted. Cllr. Lee to progress this. **Action: Cllr. Lee.** **(viii) War Memorial Maintenance.** Cllr. Howard said that some of the fence posts needed replacing and made a suggestion that they be removed completely. After discussion it was felt that some sort of fencing was important to signify the status of the monument. He will obtain prices to have the existing fencing repaired. **Action: Cllr. Howard.**

**9. To consider the open meeting preparations.**

Date is 8<sup>th</sup> May at 8pm. A flier will be produced and all Councillors will be asked to distribute same along with the A5 BKV posters. The annual village clean-up is to be on 22<sup>nd</sup> April at 10am. Clerk to chase children's posters from school. **Action: Clerk.**

**10. To consider Councillor Reports - for information only.**

Cllr. Browne said that a new bus timetable has been issued and that there is now no Sunday or Bank Holiday service. Cllr. Lee said that a reply had been made to the Police and Crime Commissioner's survey. Cllr. Howard asked the clerk to write to Robert Baskerville about the fallen wall on the Lichfield Road. **Action: Clerk.** Cllr. Pritchard furnished his apologies for the meetings on the 8<sup>th</sup> and 10<sup>th</sup> May.

The clerk said that he had circulated previously details of the financial implications of any pay rise that the council may wish to grant to him. After discussion it was proposed by Cllr. Cole and seconded by Cllr. Pritchard that the clerk is permitted to progress to the next salary scale point. All were in favour.

There being no further business the main meeting closed at 9.15pm.

Signed ..... (Chairman) Date 10<sup>th</sup> May 2017.