

KINGS BROMLEY PARISH COUNCIL
Minutes of the Parish Council Meeting held on
Wednesday, 10th November, 2010 – 7.30 pm
Kings Bromley Village Hall

Present:- Cllr I M P Pritchard (Chair); Cllr S R Browne; Cllr Mrs M K Gair;
Cllr S M Holland; Cllr Mrs P Jarman; Cllr G C Seddon

In attendance: Mrs S Buxton (Clerk); PCSO Tracey Horton; Mr P Lovern – Richard Crosse School

Public Session

Crawley Lane Parking - a number of residents were present to discuss problems with the parking in Crawley Lane, particularly around school time. The main issues are:-

- cars parked opposite properties make it difficult for residents to exit and enter their drives
- the lane is very narrow any vehicles parked mean it is difficult for tractors or commercial vehicles to pass
- there are often children moving about
- the problem is worse around 3.30 pm

PCSO Horton has been very helpful in trying to address the problem and some progress has been made.

Mr Lovern apologised for any problems caused by the school and mentioned the following points:-

- the school constantly reminds parents to be considerate when parking
- parents are told that both the pub and the village hall offer alternative parking
- the school has no parking of its own, and now that most of the staff come from outside the village they come by car and have to park on the road
- over half the children in school do not live in Kings Bromley, but they are vital as the school would not remain open without them
- the school has no jurisdiction over the highway outside its boundary

PCSO Horton has spoken to the Road Safety people at SCC (Paul Cope) and he told her about a campaign called “zig and zag” which involves year 6 children in high visibility vests working with a police officer, member of staff or parent, who have been trained, to make parents aware of parking and road safety issues outside schools.

Mr Lovern felt this campaign was a good idea and he would be discussing it further with PCSO Horton

Mr Lovern asked if the layby on Crawley Lane could be extended, possibly with matting under the grass instead of tarmac

It was noticed that with tractors and commercial vehicles their sheer size can give the perception of speeding even if they are not travelling too fast

It was commented that the Horticultural Society open the bottom gates for Cricket Club, could this be available to school – Mr Lovern could speak to the Horticultural Society, but it was noted that this could be problematic when the ground is wet Janet Eagland undertook to make enquiries of Highways as to whether the layby could be extended to allow more parking either by hard standing or mesh under the grass. Mr Gilmour and PCSO Horton will take the relevant measurements

Royal Oak – the previous tenant left in a rush last weekend and the pub has been closed until yesterday. The pub is being run by someone from the management company. A social group has started meeting on the first Friday in each month at 5.00 pm to support the pub

Mr Lovern left the meeting

3955. Apologies

Cllr Taylor – unwell

Agreed to accept the apologies of Cllr Taylor

3956. Declarations of Interest

Cllr Mrs Jarman – Staffordshire Cares and the War Memorial

3957. Minutes of the Last Meeting

Agreed that the minutes of the meeting held on 13th October, 2010 be signed as a true and correct record

3958. Report of the Clerk

i. Services to development at the rear of the Hollies

British Gas – there is nothing further to report on the negotiation of an easement for the supply

BT – the clerk has spoken to BT and they are looking into it. They had assumed the land was highway land

ii. Grasscutting behind the Village Hall - the clerk had contacted the grasscutter to arrange a meeting between him, Cllr Browne and the clerk. When she contacted Cllr Browne he decided that a meeting was no longer required as the last grasscut of the season had already taken place. It was noted that this means that no action has been taken with regard to the perceived lack of quality of some members of the council to the 12th/13th grass cuts.

Agreed that one further cut of the Village Hall grass should be arranged

iii. Proposal to site dog waste bin in Manor Park – a favourable response has been received from the Bowling Club, but they only use the car park from April to September each year. The other user is the Angling Club. The clerk reported that she had spoken to LDC and they would be happy to empty any bin which has good road access. The council discussed whether they felt there was sufficient need for a bin in Manor Park and noted that this was in fact private land.

Agreed that the council would not purchase a bin to be sited on private land in Manor Park. This was proposed by Cllr Mrs Jarman and seconded by Cllr Mrs Gair.

Agreed that all councillors would give consideration to any other suitable sites on Manor Road for discussion at the next meeting.

iv. BKV Competition – the comments of the judges were noted. A copy has been forwarded to Allan Howard. It was noted that the bin at the back of the Village Hall is not emptied on a regular basis whilst the bin at the front is emptied every week. Comments were also made regarding the map. The clerk agreed to bring the map to the next meeting as she often felt that she lacked the artistic skills to create a really good map

3959. Finance

i. **Finance report to 31st October, 2010** - Noted

ii. **Payments to be made**

Agreed that the following payments be made:-

<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
Mrs S Buxton	365.02	Salary and taxable expenses	LGA 1972 s.112(2)
SCC	77.51	Pension contributions	LGA 1972 S112(2)
S Buxton	2.40	Other expenses	LG(FP)A 1963 S5
Audit Commission	182.13	Audit for the year to 31 st March 2010	ACA 1988 S7
Sharp Landscapes	125.00	Final grass cut for the year	OSA 1906 S10
M H & S Buxton	136.06	Photocopying Apr – Sep 2010	LGA 1972 S142
TOTAL	888.12		

iii. **Receipts** – None

iv. **Use of £200 prize money from BKV competition** – a reply has been received from the Churchyard Gang on a number of items they would find useful in the maintenance of the Churchyard. The clerk had enquired about how the parish council could reclaim the VAT if purchased for another village organisation

Agreed that the parish council would make a donation of £200 to the Churchyard Gang for them to use as appropriate and that no reclaim of VAT would be made. This was proposed by Cllr Seddon and seconded by Cllr Mrs Gair

v. **Future Projects funded from Reserves** - this was discussed later in the meeting

vi. **Pension Policies** – SCC are unable to give advice with regards to the policies to be adopted by a parish council but the documents circulated to members prior to the meeting represent the minimum required by the council

Agreed that the council notes the contents of the policies circulated prior to the meeting and will consider their implementation on each case as and when necessary

3960. Correspondence

i. **Ridware Young Farmers Club** - the clerk had received a request from the Young Farmers Club asking for details of their events to be included on the village website, but that she had said that any such request would have to be made to the full council as they are not a Kings Bromley based organisation

Agreed that Ridware Young Farmers Club can include details of their events on the diary page of the website

Agreed that any future requests from organisations based outside the village should be considered by the council on an individual basis as and when they arise. This was proposed by Cllr Browne and seconded by Cllr Mrs Gair

ii. **Gates to Manor Park Quarry** – one set of gates on the Rugeley Road are not hanging properly and could allow easy access. The clerk has reported this to Hansons.

- iii. **Letter from SCC re: appointment of authority governor to the governing body of St Mary's and Richard Crosse CE(A) Federation Agreed** that the council would nominate Cllr Seddon and Cllr Seddon would supply additional information to support the application
- iv. **Review of Correspondence List** – nothing else to discuss

3961. Highways

- i. **Crawley Lane Parking** - this was discussed at length in the public session. It was noted that PCSO Horton and Mr Lovern are to discuss the “zig and zag” campaign and the Cllr Mrs Eagland will discuss the possibility of extending the layby either with hardstanding or mesh under the grass to provide additional parking.
- ii. **Neighbourhood Highway Teams** – they are due to visit Kings Bromley at the beginning of January and a list of jobs to be looked at has to be submitted
Agreed that the NHT be asked to do the following:-
 - Sweep the leaves and other debris from the footpath outside the Rectory on Alrewas Road
 - Look at trees/hedges which overhang signs, although it is noted that they can only attend to those which are not on private property
- iii. **Alrewas Road slotted kerbs** - the clerk reported that a job has been raised by SCC for these to be cleared again and a specific request for a road sweeper to visit at the same time so that the debris is simply not just blown back into the slots as soon as there is a shower.
- iv. **Camera Partnership – Freedom of Information Request on statistics** - the clerk reported that during the period October 2009 to September 2010 inclusive, 255 notices of intended prosecution had been issued. The council were surprised that this number wasn't higher, and did not feel that it was a true reflection of the traffic problems in Kings Bromley
Agreed that the clerk should invite the Camera Partnership to a parish council meeting to discuss the figures and why they are so low in view of the traffic problems experienced in the village
- v. **Community Focus for Ice Busters** – the contents of this letter from SCC was noted

3962. Play Equipment

- i. **Play Equipment Inspection carried out through LDC** – the council noted the contents of the report. The swing is still fit for purpose but if any problem develops, it will have to immediately removed from use as it doesn't meet current British Standards. The report drew attention to a litter bin which needs fixing down and hedging which needs to be cut back as it hinders the clearance around the play equipment
Agreed the clerk to ask the Village Hall Management Committee to attend to the fixing of the litter bin and cutting back of shrubs and hedging.
- ii. **Proposal for New Play Equipment, Funding and Permission from Village Hall** – the revised price for the play equipment has been received but is still subject to a final site visit. The villager who has agreed to make a donation to cover the cost of this equipment will arrange for the cheque to be with the chairman by the end of the week. The final proposal needs to be run by the planners prior to finalising the project

Agreed that the clerk will arrange a site meeting with Lappsett as soon as possible

Agreed that once the final drawing/plan has been received a copy should be sent to the chairman for him to discuss with the planning department of LDC

The clerk reported that Mrs Bamber from the Village Hall had telephoned her to say that the Village Hall Management Committee are in favour of the new play equipment and the clerk has agreed to send a copy of the drawing/plan to her once it is received.

3963. War Memorial

The clerk has spoken to one local contractor who has strongly advised against imprinted concrete as it is extremely slippery when not in constant use, will attract green mossy growth which will need scrubbing and require the surface to be redressed at least annually. He recommends flag stones and has provided a quote on this basis. The clerk has samples of different colours available for members to look at

Agreed that the council does not feel that flagstones would be appropriate and that gravel is better.

The UK Inventory of War Memorials shows pictures of many memorials with gravel which look very good

Agreed the clerk to contact the National Memorial Arboretum to ask if they have someone who will come and look at the War Memorial and advise on the maintenance of the gravel and prevention of weed growth.

3964. Christmas Tree

- i. **Supply and Installation** – the parish council has been offered a tree ready for cutting in Kings Bromley
- ii. **Risk Assessment** – a risk assessment needs to be completed prior to the installation of the Christmas Tree
Agreed the clerk would forward a risk assessment form to the chairman
- iii. **Christmas Tree Lights** – a number of options for new Christmas lights were discussed
Agreed that the clerk will place an order with Turnocks of Walsall for 140 lamps on a single cable

3965. Village Pub

The future of the pub had been raised during the public part of this meeting and the clerk reported that she had received an email from one resident who had expressed concern about the pub. At the moment Marstons are still involved in the recruitment of a new tenant which they hope to complete by the end of November. The clerk had not been able to speak to the area manager to confirm if this target date for completion of the appointment was still viable.

3966. Village Hall

The first meeting of the new Management Committee will take place tomorrow evening.

3967. Future Projects Funded from Reserves

- i. **War Memorial Paving** – no
- ii. **Play Equipment** – yes subject to donation and LDC approval – not strictly from reserves
- iii. **Dog bin in Manor Park** – no, but if an alternative site can be found in Manor Road – maybe
- iv. **Chairman's Chain of Office** – undecided – would cost £120 including case
- v. **Village Hall heating** - the management committee have obtained quotations which show the work is expected to cost around £5,500. The chairman informed the Chairman of the Village Hall Management Committee that any request for financial assistance, must be made in writing to the clerk

3968. Staffordshire Cares

Nothing to report

3969. Lichfield District Council

- i. **Rural Villages Workshop 23rd November** - the clerk has booked places for Cllrs Mrs Gair and Browne and Cllr Pritchard will book his own place. Everyone else is still welcome to attend
- ii. **Conservation Area Management Plan** – an officer from LDC would still like to attend the December meeting to discuss this with the parish council
- iii. **Parish Forum** – the next meeting will take place on 23rd November

3970. Staffordshire County Council

- i. **Cllr Eagland Funds** - money has been given to the Wednesday Club
- ii. **Chief Executive** – he is aiming to visit all the villages in Staffordshire and Cllr Mrs Eagland asked the council if there was anywhere in the village that he should take particular care to visit – the award winning churchyard was suggested

3971. SPCA

Nothing to report

3972. Review of Items for Future Meetings

- i. Health and Safety Risk Assessments
- ii. Review/introduction of council policies
- iii. Flooding around the Royal Oak
- iv. Parish Plan

3973. Date and Time of the Next Meeting

Agreed that the next meeting will take place on Wednesday, 8th December, 2010, starting at **7.30 pm**. Cllr Mike Wilcox, Leader of LDC will be present as an observer and an officer from LDC will be present to discuss the Conservation Area Management Plan

There being no other business the chairman declared the meeting closed at 9.30 pm