

KINGS BROMLEY PARISH COUNCIL
Minutes of the Parish Council Meeting held on
Wednesday, 8th September, 2010 – 7.45 pm
Kings Bromley Village Hall

Present:- Cllr I M P Pritchard (Chair); Cllr S R Browne; Cllr Mrs P Jarman(part);
Cllr G C Seddon; Cllr W A Taylor

In attendance: Mrs S Buxton (Clerk);

Public Session

Litter bins – a resident has experienced problems with other people putting rubbish in their bin

30 mph stickers on bins – it was reported that 30 mph stickers had been seen on bins and lamp posts in Milford and around Waitrose

Speedwatch – are unable to get any information on the results of the Camera Partnership making regular visits to the village. Could a request be made to Janet Eagland to ask how many speeding motorists are caught as a result of the visits?

Village Hall - the area behind the Village Hall has been cleared but the bench has not been moved yet as it is bolted down.

3918. Apologies

Cllr Mrs Gair – holiday; Cllr Holland – holiday; Cllr Mrs Jarman – at another engagement and hopes to join the meeting later; County Cllr Mrs Eagland – holiday

Agreed to accept the apologies of Cllrs Mrs Gair, Holland and Mrs Jarman.

3919. Declaration of Interests

None

3920. Minutes of the last meeting

Agreed that the minutes of 11th August, 2010 be signed as a true and correct record.

3921. Minutes of previous meetings – 9th June, 2010

Although these minutes were approved at the July meeting of the parish council, it was not recorded in the minutes.

Agreed to confirm that the minutes of the meeting held on 9th June, 2010 were duly signed as a true and correct record on 14th July, 2010

3922. Report of the Clerk

i. Village Walk Leaflet

Samples of the printing of the leaflets were considered from three of the four companies who had quoted.

Agreed that the leaflets should be printed by Lichfield Printers
To date the chairman has not been asked to take any additional photographs

- ii. **Services to development at the rear of The Hollies**
 - **British Gas**- The clerk had spoken to National Grid following the last meeting and they were going to contact their land agent and then get back to the parish council. So far no further response has been received from National Grid. The clerk has tried to contact them, but the officer dealing with the matter is on holiday until next week.
 - **BT** - The clerk has spoken to BT and it is Openreach who deal with cabling, so she has sent an email and is currently awaiting a response
- iii. **8 Vicarage Lane – planning enforcement**
The chairman has spoken to the Enforcement Officer who has informed him that the original gates needed planning permission which was refused so the developer halved the height in order to obtain permission. As the road is unadopted there is nothing that can be done about the gates opening into the road.
- iv. **Royal Oak fencing**
The clerk has written to the brewery twice on 6th May and 19th August, 2010 regarding the state of the fencing.
- v. **Pigeons** - the clerk and chairman had spoken to the SPCA and LDC respectively about the problem of pigeons and there is nothing that can be done about them.
Agreed that no further action be taken on the issue of pigeons

3923. Finance

- i. **Finance Report to 31st August, 2010**
The clerk reported that the council looks like it will underspend again this year, leading to a further increase in reserves held.

Noted

- ii. **Payments to be made**
Agreed that the following payments be made:-

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
65/300259	Mrs S Buxton	365.02	Salary and taxable expenses	LGA 1972 s.112(2)
65/300260	SCC	77.51	Pension contributions	LGA 1972 s.112(2)
65/300261	S Buxton	2.40	Other expenses	LG(FP)A 1963 s.5
66/300262	Sharp Landscapes	365.00	2 grasscuts and wildflower meadow	OSA 1906 s.10
67/300263	Information Commissioner	35.00	Replacement cheque for data registration	
	TOTAL	844.93		

- iii. **Receipts**
Noted that a cheque for £200 had been received from the Community Council of Staffordshire as prize money for the BKV competition from the sponsors, the National Arboretum
- iv. **Independent Internal Audit for year to 31st March, 2010**
The audit for the year to 31st March, 2010 had been completed by Mrs O'Brian and there were no problems to report
Agreed that a letter of thanks be sent to Mrs O'Brian.
- v. **Use of £200 prize money from BKV competition**
The council has to agree on a village project that it will use the prize money towards

vi. Future Projects funded from Reserves

The council discussed a number of possible projects which could be funded using either the BKV prize money or money from reserves, including new Christmas lights, an additional dog bin, gravel for the War Memorial, treating the War Memorial posts, enhancements to the Kings Bromley garden at the National Arboretum.

Agreed the clerk to contact LDC to see if they would empty a dog bin situated on land opposite the Bowling Club and if the answer is yes, to write to the Bowling Club and state that the council is considering locating a dog bin on land adjacent to their club, do they have any objections.

vii. Pension Policies

As an employing authority, the parish council is required to formulate and keep under review a policy statement re: discretionary powers. The requirement for policy statements is now set out in Regulation 66 of the LG Pension Scheme 2008, and council must publish, review and if necessary revise policy statements and send copies to the administering authority.

The council has received a copy of the Guide which explains what must be done and a copy of the current policy statement made by SCC.

The documents are very lengthy and quite complex

Agreed that the clerk will speak to SCC Pension Services for advice on exactly what is required and the easiest way for the parish council to meet the requirements.

3924. Correspondence and Items for Information

i. Launch of Community Fund

ii. HS2 Rail Link – meeting

This was discussed at some length at the last Parish Forum meeting.

There is a feeling amongst several parishes that it is wrong to object to the route as this will simply lead to the route being moved elsewhere and the problem becoming someone else's, but that the objection should be to whole route. Is such a development required in a country the size of England?

iii. Review of Correspondence list

3925. Highways and Signs

i. Manor Road parking – PC Andy Browne has looked at the matter and generally no offence is being committed as the parking is usually in excess of 10 m away from the junction. He will continue to keep an eye on the situation.

ii. A515 Resurfacing – Cllr Eagland had informed the clerk that SCC believe the last resurfacing scheme on the A515 through Kings Bromley would have been in the early 1990's. Since that time however the area has been surface dressed in parts. SCC are aware that the condition in areas is not the best and over the next couple of years various treatments will be required to bring its condition back up to standard. In parts this will be merely surface dressing to seal and prolong its life, whereas at the junction with the A513 this is likely to be a junction resurface and realignment of kerbs, due in the main to the number of HCV turning movements here.

iii. **Bradbury Lane sign**

The clerk has reported this to LDC, and they are supposed to be looking into it.

Agreed the clerk should chase LDC re: the siting of this sign again.

iv. **Update on Highway issues and report on work done by Neighbourhood Highway teams**

Ongoing items:-

- **Manhole cover outside the Rectory** - this has been reported to Inspector who has clarified that it is a Severn Trent Water cover. He has asked them to attend.
- **Alrewas Road slotted kerb stones** – job has been completed. The clerk has pointed out to SCC that these need doing regularly and when done the debris needs to be swept from the roads/pavements otherwise it soon settles back against the drainage kerbs.
- **Build out Alrewas Road** – one bollard is to be replaced
- **Hedge at the Gables on Lichfield Road** - SCC are going to write to the owner asking him to attend to this matter and will issue proceedings if unsuccessful
- **Manhole covers outside Cherry Trees on Lichfield Road** - SCC inspector could not find these so clerk has supplied additional information
- **Water lying on service road on Alrewas Road** – the area has been damaged by vehicles as residents and visitors park on slip road and verges. The depressions are the result of vehicles. The only option SCC can offer is to install bollards which they do not feel would be appropriate as they would probably end up being damaged and the area would look worse than at present.
- **Overhanging trees at 74 Alrewas Road hiding road signs** – SCC will write to owners if council supplies details of the owners
- **White lining at junction of Alrewas Road and A515** - these are to be repainted by SCC
- **Drain by the Grange on Alrewas Road** - the routine maintenance crew will patch around ironworks here and also one opposite
- **Overhanging tree by 67 Alrewas Road hiding vehicle priority sign** - SCC will write to owners if council supplies details of the owners
- **Bus stop at bottom of row of council houses is hidden by tree** – SCC will write to owners if council supplies details of the owners
- **30 mph sign at Village gateway on Alrewas Road is hidden by tree** - SCC will write to owners if council supplies details of the owners

Completed items:-

- **Rugeley Road directional sign and give way sign hidden by trees** – dealt with by SCC
- **Lichfield Road 30 mph signs hidden by trees** – dealt with by SCC
- **Lichfield Road traffic lighting warning sign hidden by tree** - dealt with by SCC

Work completed by Neighbourhood Highway Teams

- E2-1090881 Rugeley Road - Clean area around splitter and clean reflective bollards
- E2-1090882 Lichfield Road - Clean footways and remove weed growth and gravel
- E2-1090883 Leofric Close - Strim and tidy road divider
- E2-1090879 Shaw Lane - Clear channels and tidy junction to aid visibility
- E2-1086840 Alrewas Road - Scrape, clean and repaint sign post
- E2-1086841 Manor Road - Clean and scrape off rust from sign posts, paint and clean
- E2-1087349 Leofric Close - Clean Directional sign
- E2-1086828 Alrewas Road - Replace missing bollard on build out
- E2-1084978 Yoxall Road - Painting of milepost (By Milestone Society)
- E2-1090825 Rugeley Road - remove growth obscuring sign
- E2-1090822 Alrewas Road - Clear hedge and weed growth from all signage through the Village
- E2-1086840 Alrewas Road - Scrape sign post and repaint opposite The Grange

3926. Play equipment

Cllr Pritchard has contacted the person who supplied the original design.

Agreed that the matter would be discussed at the next meeting when all councillors were present

3927. Best Kept Village Competition

- i. **Presentation 6th October, 2010, 6.00 pm** – meet at junction of Crawley Lane and Lichfield Road
- ii. **Provisional Programme** – the programme has now been finalised
- iii. **Refreshments** – the clerk will arrange tea and coffee and cakes from Mabels Tea Rooms

Cllr Mrs Jarman arrived

3928. Village Pub

A lengthy discussion took place on the village pub, its current management and its future in the village

Agreed the clerk would contact Marstons and invite an area manager to the next parish council meeting to discuss the role of the pub in the village and their vision for it.

3929. Website

An enquiry has been received as to whether the Planning Advisory Committee Minutes are included on the website. At present they aren't included. There would be additional costs as long as another page was not added to the website

Agreed the clerk would make arrangements to add the minutes of the Planning Advisory Committee meetings

3930. Calendar of Meetings 2011

Agreed that the meetings for 2011 would be held on the following dates:-

Wednesday, 12th January, 2011

Wednesday, 9th February, 2011

Wednesday, 9th March, 2011

Wednesday, 13th April, 2011

Wednesday, 11th May, 2011

Wednesday, 8th June, 2011

Wednesday, 13th July, 2011

Wednesday, 10th August, 2011

Wednesday, 14th September, 2011

Wednesday, 12th October, 2011

Wednesday, 9th November, 2011

Wednesday, 7th December, 2011 – ***please note this is the first Wednesday in the month***

All the meetings will take place at 7.45 pm at the Village Hall

3931. Trees

The report prepared by the clerk was considered

Agreed that the clerk would discuss the following items of work with Mr Hodson-Walker of Sharp Landscapes and if he was unable to undertake the work she would contact ACME Tree Services who had undertaken the major works last year

Agreed that the following works identified on last year's tree report as being required annually, will be undertaken during the next couple of months:-

- Hawthorn hedge in front of numbers 25 to 29 Leofric Close – needs annual trim
- Cotoneaster on corner of Leofric Close – not identified as requiring cutting back, but does it need to be done as it affects visibility when leaving Leofric Close
- Privet hedge at entrance to Leofric Close – not identified as requiring annual trim, but should it be cut back to 1m from base and height of 2.4m or is growth during year so slight as to be able to leave until next year
- Tamarisk – not identified as requiring annual trim, but should it be cut back to give about 1m clearance from sub-station and wall
- Oak – recommended cutting back the two largest branches below a height of 1.2m each year until all have been removed and then consider those above
- Plums – not identified as requiring annual trim, but recommendation was to cut to ground level all stems within 1m of southern boundary

Agreed that a replacement tree would not be planted in the area from where the Ash tree had been removed adjacent to 17 Leofric Close

Agreed that hawthorn quicks would be planted in the gaps of the hedge in front of numbers 25 to 29 Leofric Close, particularly in the area where the sycamore tree with multiple branches was ground out adjacent to the garage of number 25 Leofric Close

3932. Staffordshire Cares

Nothing to report

3933. Lichfield District Council

- i. **Parish Forum Meeting Report** – 2nd September, 2010 – the main item of business was the proposed high speed rail link
- ii. **Statement of Licensing Policy** - noted
- iii. **Launch of Community Fund** - noted

3934. Staffordshire County Council

- i. **Local Govt Boundary Commission for England – Electoral Review of Staffordshire 2010**, begins 14/9/10 – invitation for representatives from parish council to attend briefing on 15/9/10 at Stafford, 2.00 pm
Agreed no one from the parish council would attend

3935. SPCA

- i. **Lichfield Area Committee Report** – 2nd September, 2010. No one from Kings Bromley had been able to attend.
- ii. **Lichfield Area Committee** – due to lack of support a decision has been made to disband this committee
- iii. **AGM 13/11/10** – to decide if anyone from KB wishes to attend on 13/11/10
Agreed no one from Kings Bromley would attend the SPCA AGM
- iv. **Nominations for SPCA Exec and Officers 2010/11** – last opportunity to send forms off

3936. Review of Items for Future Meetings

- i. **Health and Safety Risk Assessments**
- ii. **Review/introduction of council policies**
- iii. **Dog bin in Manor Road**
- iv. **Camera Partnership – Freedom of Information request to Cllr Janet England**

3937. Date of Next Meeting

Agreed that the next meeting will be held on Wednesday, 13th October, 2010 at 7.45 pm at the Village Hall

There being no other business the chairman declared the meeting closed at 9.28 pm