

KINGS BROMLEY PARISH COUNCIL
Minutes of the Parish Council Meeting held on
Wednesday, 12th May, 2010 – 7.45 pm
Kings Bromley Village Hall

Present:- Cllr I M P Pritchard (Chair); Cllr M K Gair; Cllr S M Holland; Cllr Mrs P Jarman; Cllr G C Seddon; Cllr W A Taylor

In attendance: Mrs S Buxton (Clerk);

Public Session

Sweeping of footpaths – it was noted that these had been swept and this was much appreciated

Alrewas Road footpaths and gulleys - these are still problematic and the debris removed which ended up on the pavements has been swept, but some of it into piles which are now starting to spread out to block the gulleys again. The clerk will raise this with Highways

Eastfields - it was reported by a resident that the police had indicated that there had been 390 incidents since 1996, some very minor indeed and the numbers have to be carefully interpreted. e.g. 1 child absconding is 1 incident, but 2 children absconding together is 2 incidents. These seem very high figures considering the average number of residents has been 3 or 4. The same resident has contacted both Ofsted and Social Services. He is still concerned about the persistent use of the access to the west which should have ceased in 1991 and there is still concern about the use of the paddock

Footpaths - a farmer had spoken to Mr Gilmour about a walk leaflet which shows an old route that has since been diverted. The clerk assured him that any new leaflet would have the current routes on and this is one of the problems of having leaflets printed and then having footpath diversions.

Alrewas Road/Yoxall Road junction – the gutters at the crossroads are damaged. The clerk will raise this with Highways

Grasscutting Victoria Meadow – there is a triangle of ground which is not covered by either the parish council contract or SCC contract. Could it be included? The parish council could add this area, along with the two triangles at the Grange and the very on Yoxall Road by the Almshouses to their contract and see whether a small contribution could be obtained from SCC through a lengthsman's agreement. The clerk will investigate

Manhole cover in verge outside the Rectory – there is a very dangerous manhole outside the Rectory. The clerk will report to Highways

Overhanging trees – some are obstructing signs - the clerk has already reported these and will chase them up again.

3819. Election of Chairman and Completion of Declaration of Acceptance of Office

Agreed that Cllr Pritchard be elected chairman. This was proposed by Cllr Seddon and seconded by Cllr Mrs Gair.
Cllr Pritchard completed the declaration of acceptance of office

3820. Election of Vice Chairman and Completion of Declaration of Acceptance of Office

Agreed that Cllr Mrs Gair be elected vice chairman. This was proposed by Cllr Holland and seconded by Cllr Mrs Jarman
Cllr Mrs Gair completed the declaration of acceptance of office

3821. Apologies

Cllr Browne – family illness

Agreed to accept the apologies of Cllr Browne

3822. Declarations of Interest

i. **Members' Register of Interests** - the clerk reminded all councillors that they are required to ensure that the register of interests held by the clerk is up to date

ii. **Interests for this meeting**

Cllr Seddon – Eastfields and Hillcrest Care

3823. Minutes of the Last Meeting

Agreed that the minutes of the meeting held on 14th April, 2010 be signed as a true and correct record

3824. Councillor Responsibilities

Agreed that the councillor responsibilities for the year would be as follows:-

Village Hall Management Committee	Ian Pritchard Mary Gair
Public Transport	Ian Pritchard
Finance	Mary Gair
Community Care	Steve Browne
BKV Organiser	Alan Howard
Snow Clearance	Gareth Seddon
Arts Forum	Steve Browne
LDC Parish Forum	Ian Pritchard Gareth Seddon Reserve: Bill Taylor
Lichfield SPCA	Bill Taylor Patsie Jarman
Footpaths	Stuart Holland Mary Gair
Flood Control and Manor Park	Mary Gair
Young People	Steve Browne
Planning Advisory Committee	All councillors except parish council chairman

3825. Report of the Clerk

i. **Village Walk Leaflet** - Cllr Holland had not had any success in making contact with Mr Rothery

Agreed that the clerk would contact Mr Rothery for one final time and if unsuccessful the council would have to consider abandoning the project for a new walk leaflet

ii. **Services to the development at the rear of The Hollies**

The clerk had written to BT asking under what authority they had laid cables under parish council land and a reply is still awaited

The clerk has received the following proposal regarding provision of gas to the development at the rear of The Hollies:-

“We, the undersigned, request that Kings Bromley Parish Council discuss again its decision to take no action, make further enquiry or seek compensation from British Gas in respect of the installation of gas under parish council land to the development at the Rear of The Hollies”. **Cllrs Mrs Patsie Jarman and Cllr Mrs Mary Gair**

Agreed that a letter be sent to British Gas seeking compensation for digging up parish council land without permission and seeking a wayleave agreement for having their pipes under parish council land and for future servicing.

- iii. **Audit Return to 31st March, 2010** – the clerk reported that many parish councils had not rushed their accounts through at the April meeting despite the very early return date of 9th June, 2010, set by the Audit Commission. Generally, other parish clerks felt this date was unreasonably early and many are working to the statutory return deadline of 20th June, 2010
- iv. **Annual Parish Meeting** – Cllr Pritchard had commented on the attendance of councillors during the year at this meeting and had mentioned two who had a 100% attendance record. He corrected this, and reported that along with himself, both Cllrs Mrs Jarman and Seddon and a full attendance
- v. **Mole Sign** – the clerk reported that this will be erected shortly

3826. Finance

i. **Finance Report to 30th April, 2010**

Noted

The large balance in the current account will be transferred to the deposit account shortly, it had arisen due to the payment of the precept by LDC at the end of April

ii. **Risk Assessment**

The contents of the risk assessment prepared by the clerk were noted **Agreed** that regular inspections of the play equipment will be carried out by the clerk on a monthly basis, as no issues had arisen during the last year. A written record of the inspections would be kept.

This was proposed by Cllr Pritchard and seconded by Cllr Mrs Gair.

iii. **Review of the Independent Internal Audit**

The contents of the report prepared by the clerk were noted

Agreed that quarterly and bi-annual checks of the bank reconciliations and petty cash should be carried out by Cllr Mrs Gair

iv. **Review of Insurances**

Agreed that the insurance should be renewed as per the Allianz renewal documentation sent out by Aon, but that next year quotations for insurance should be obtained prior to renewal

v. **Payments to be made**

Agreed that the following payments be made:-

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
57/300184	Mrs S Buxton	371.61	Salary and taxable expenses	
57/300185	SCC	77.51	Pension contributions	
57/300186	S Buxton	16.00	Other expenses	

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
58/300186	S Buxton	48.00	BKV Book tokens	
59/300187	Aon Ltd	1,138.53	Insurance from 1 st June 2010	
60/300188	SPCA	330.00	Subscription	
61/300189	CPRE	29.00	Subscription	
62/300190	All Saints Church	250.00	Donation to Churchyard maintenance	
63/300191	Gardening Guild	65.00	Donation to bedding plants	
64/300192	KB Village Hall	55.00	Donation to Hall re: shrub mntnce and for siting of noticeboard and safe	
65/300193	John Taylor HS	25.00	Donation to presentation evening	
66/300194	Sharp Landscapes	202.00	Two grasscuts	
	TOTAL	2,274.43		

vi. Receipts

<i>Payee</i>	<i>Amount</i>	<i>Details</i>
LDC	12,880.00	Precept
Horticultural Society	295.00	Donation towards supply of new dog bin
TOTAL	13,175.00	

vii. Future Projects Funded from Reserves

The chairman reminded the council that ideas were still being sought for funding from council reserves

3827. Correspondence

i. Richard Crosse School Federation with St Mary's, Colton

Details of the proposal to form a hard federation between Richard Crosse School, Kings Bromley and St Mary's School, Colton were discussed **Agreed** to thank the school for the report, the contents of which are noted by the council and that the parish council supports the hard federation

ii. John Taylor High School Presentation

An invitation has been received to the presentation which takes place on 8th July, 2010.

iii. Vicarage Lane development

LDC had written stating that the 2m high fence at 8 Vicarage Lane has been replaced with a 1m high fence.

Agreed the council should inform LDC that the height of the fence was never in dispute but that the problem of the gates opening into the middle of the road still exists as it is potentially very dangerous

iv. RWE

Update on link pipeline between Willing C Power Station and gas station at Orgreave

3828. Highways

i. Neighbourhood Highway Teams

The clerk reported that she had sent a list of items to SCC and they were hoping to get a team out to carry out as many of the jobs as possible

- ii. **Drains at junction of Yoxall Road and Alrewas Road**
SCC has raised a job number for these to be looked at
- iii. **Chamberlain Close manhole covers**
One lot of covers have been attended to but one remains outstanding
- iv. **Road Sweepers**
The clerk reported that LDC had carried out a sweeping of the road at the request of SCC but had not been told why it was required – because the jetting of the drains had deposited debris on the pavements
Agreed to invite an officer from SCC to the July meeting to discuss highway issues and in particular the Neighbourhood Highway Teams

3829. Play Equipment

A copy of the legal document regarding transfer of ownership to the parish council has been sent to the chairman

Agreed the chairman would forward it to the clerk who would seek legal advice from NALC via the SPCA

3830. Best Kept Village Competition

- i. **Presentation of Awards**
Agreed that Cllr Mrs Gair will present the awards on Thursday, 10th June, 2010 at 2.45 pm
- ii. **Mowing of verges – outside Rectory and at the end of The Grange**
Agreed the clerk will make enquiries about this and report back to the next meeting

3831. Oaklands College – Development of Eastfields

A letter has been received from Hillcrest, suggesting the parish council makes contact with the principal Mrs Jo Morris initially to arrange a visit which can also be attended by an officer from Hillcrest and if this does not put the council's minds at rest Mr Greenwell will be happy to meet with the council

Agreed the clerk would arrange a meeting for late afternoon/early evening for councillors to visit Oaklands College

3832. Staffordshire Cares

Nothing to report

3833. Lichfield District Council

- i. **Strategic Housing Land Availability Assessment 2010**
Agreed all councillors will access this from the website for discussion at the next meeting
The council has already written regarding potential development of the "cow field" and it is understood that LDC has also written stating that the development could not take place.

3834. Staffordshire County Council

Nothing to report

3835. SPCA

- i. **Training**
Details of forthcoming training had been circulated to councillors

3836. Items for Future Meetings

- i. Health and Safety Risk assessments
- ii. Review/introduction of council policies

3837. Date and Time of Next Meeting

Agreed that the next meeting be held at 7.45 pm on Wednesday, 9th June, 2010 at the Village Hall, Alrewas Road, Kings Bromley

There being no other business the chairman declared the meeting closed at 9.11 pm