

# KINGS BROMLEY PARISH COUNCIL

## DRAFT Minutes of the General Meeting held on

Wednesday 9<sup>th</sup> August 2017 commencing at 7.45pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

**Present:** Cllrs. A. Howard (Chairman); Mrs. M. Gair; S. Browne; C. Cole. Mrs. J. Higgins; I. Pritchard. District Cllr. Tom Marshall.

**In attendance:** Mr. I. Colclough (Clerk). Members of the public present: Ray Griffiths, Guy Allsop, Dianne Allsop, Tom Hawthorne, Jacqui Hawthorne.

**Public Session:** Mr. Griffiths asked why the verge on Yoxall Road had still not been cut. The clerk said that SCC had told him that there was no need for it to be cut as it served no purpose. Clerk was asked to get quote for the parish contractor to undertake the work. **Action: Clerk.**

**1. Apologies and approval of absence.**

District Cllr. R. Cox. Cllr. N. Lee (both on holiday). County and Dist. Cllr. M. Tittley.

**2. a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**

Cllr. Browne on item 7 – HS2.

**b) Clerk to report any written requests for dispensations in respect of items on this agenda.** None received.

**3. To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 12<sup>th</sup> July 2017 are a correct record.**

These had been distributed previously. It was pointed out that in item 8 the text should read public house not house. With this amendment made it was proposed by Cllr. Browne and seconded by Cllr. Gair that the minutes are signed as a true record of the meeting. All were in favour.

**4. Clerks Report.**

**a) To consider correspondence received.**

- i) SPCA news – several issues. Placed in circulation file.
- ii) Email – NALC re reform of data protection legislation. Placed in circulation file.
- iii) Decision notice from LDC re community nomination in respect of The Royal Oak. Placed in circulation file.
- iv) John Keates Design – quote for preparation of plans and building regulations for village hall improvements. After discussion it was felt that 2 further quotes ought to be sought. Village hall group to progress this. **Action: Cllrs. Gair, Cole, Browne and Higgins.**
- v) Edwin Onions – quote for 3D artist impression of village hall improvement. This was £250 for a single A3 sizes drawing in black and white. It was proposed by Cllr. Browne and seconded by Cllr. Howard that this be accepted. All in favour.
- vi) Email off parishioner re overgrown footpaths. Read out by clerk. Clerk to pass to Cllr. Lee for any necessary action. **Action: Clerk**
- vii) Letter from Sarah Mallen of SCC in reply to ours. After discussion it was felt that the parish council ought to be fully involved in any discussions between HS2 and SCC and other parties. Clerk to contact Ms. Mallen to this effect. **Action: Clerk.**
- viii) BT re phone box. Email off BT to say that the box stands on private land and that the consent of the landowner would be required. Parishioners Mr. and Mrs. Hawthorne,

who are the new owners of the land, were in the public area and gave their verbal support.

- ix) Email from Robert Gilmour re war memorial repairs. Mr. Gilmour had passed on the name of a local mason that could attend to the memorial lettering. Cllr. Howard to progress. **Action: Cllr. Howard.**
  - x) Email from LDC re council tax support grant. This grant will no longer be available from 2018. This means that a larger increase in the parish precept will be necessary to meet costs. Placed in circulation file.
  - xi) Best kept village results sheet. This was placed in the circulation file. Kings Bromley won their class again for the sixth year in a row. Clerk to write to Mr. O’Dea to thank him for attending the presentation evening and for all the work he undertakes around the village to keep it so tidy. **Action: Clerk.**
- b) Finance.**
- i) Financial Statement. As of 26/7/17 - the current account stands at £6,348.28 and the reserve account at £11,778.42
  - ii) Payments Received. None. Remittance advice received for grant from Cllr. Tittley - £1,200.
  - iii) To authorise payments. a) Clerks Salary, expenses and income tax inc. postage stamps when required – total £535.55 b) R. B. Hayward – grass cutting - £144.00. It was proposed by Cllr. Gair and seconded by Cllr. Cole that the above invoices are paid. All were in favour.

**5. To receive oral / written reports from County and District Councillors.**

District Cllr. Marshall said he was in possession of the planning approval for the Cameron Homes development and that the footways fronting the A515 had been constructed as per the application. Rugeley power station site is to be redeveloped with at least 800 new houses. (Could be as many as 1600). There is the possibility of business too. It is important that the existing amenities are retained. LDC is working with CCDC on this. The chairman thanked the Councillor for his report.

**6. To consider new and on-going highway and footpath matters.**

**a) Highways updates. (i) Transport and Community Forum.** Cllr. Browne and Howard said they had met with Tim Heminsley and Richard Rayson of SCC along with other parishes today. An amended version of the report will be presented to the forum on 15<sup>th</sup> September before going to the Prosperous Staffordshire group. It would then need to be agreed by the full council. A meeting had taken place with Tim Hemminsley at SCC, Highways England and other parish representatives. Tim Hemminsley has now produced a draft report. There is a further meeting on 19<sup>th</sup> July and the council’s response need to be submitted by then. This report will be considered by SCC before being presented to Safer Staffordshire Committee. A right of appeal to the full council should be sought by the parish council. **(ii) Request for a speed camera.** This remains with the police for their consideration. **(iii) Wall on Lichfield Road.** Landowner has removed debris from the footway but the wall remains unbuilt. Clerk to contact landowner again to ascertain if the wall is to be reinstated. **Action: Clerk. (iv) Staffordshire road safety grant-fund application.** Details had been circulated previously. Clerk to contact Cllr. Tittley to see how to progress this. **Action: Clerk. (v) Update on request made to SCC.** A highway inspector had commented on the poor drainage on Alrewas road and the long verge on Yoxall Road and said that no action was required. Parish council to look into getting verge cut – see above. Parishioners asked to take photos of flooding so clerk can mail them to SCC.

**b) Footpaths / footways.** Cllr. Lee to check state of local footpaths and request that landowners have them cleared. **Action: Cllr. Lee.**

**7. To receive an update on HS2.**

Cllrs. reported on the EGM that took place on 7<sup>th</sup> August. Around 40 parishioners attended along with 4 representatives from HS2. Draft minutes are now available. Clerk to place on web site.

**Action: Clerk.** The major issue is the closure of Common Lane which would mean all traffic having to pass the local school. This would include large lorries on their way to the local farm. It was felt that the only sensible solution was for an underpass below the new line but that all other options need to be considered. The second biggest issue is the height of the embankment. Existing powerlines will also need lifting by 15m and this affect residents on Lant Close and Victoria Meadows. Cllr. Pritchard said the main problem was at The Ridwares where railway line heights at that location mean that other places are affected too. HS2 has again written to residents. Three borrow pits are proposed but the final areas are not known yet. Haul roads will be used to move the sand and g ravel from the pits but in-fill material will have to be transported in on the road network. HS2 say that none of their traffic will pass through Kings Bromley. Borrow pit 191 is outside SCC area of mineral search and HS2 seem unaware of this. It was thought that they are able to act independently of the plan anyway. Will Manor Park have to be finalised first? HS2 will come back on this. The parish will work with the district and county council on a local traffic plan and ask for signs restricting construction traffic. Mr. Johnson of HS2 stated that a full response to their form must be made and well in time. Link to form to be placed on web site by clerk. **Action: Clerk.** It was felt that workshops should be developed to show parishioners how to complete the form. The HS2 group will work on this. **Action: HS2 group.** A further EGM was proposed to be held before the next full parish council meeting. Clerk to contact HS2 and to book the village hall. **Action: Clerk.** Some further additions to the draft minutes of the last EGM were requested by Cllr. Higgins. Cllr. Cole to make this addition and pass to the clerk for updating. **Action: Clerk and Cllr. Cole.** A MP3 transcript of the EGM to be placed on web site. This will need to be done by the webmaster. Clerk to sort. **Action: Clerk.** A copy of the EGM minutes to be sent to HS2, Cllr. Tittley, Sarah Mallen (SCC) and Craig Jordon (LDC). Cllr. Pritchard said that Michael Fabricant MP ought to be kept informed of the parish council's comments and objections. This to be done in writing not email. HS2 group to prepare script and pass to clerk to transmit to the MP. **Action: HS2 group.**

8. **To receive updates on (i) War Memorial grant application.** See above under correspondence. **Action: Clerk.** Peter Easter has intimated that he could attend to the paved area and replace posts as necessary. These will cost £36.30 plus vat for 10. It was proposed by Cllr. Howard and seconded by Cllr. Pritchard that the post be purchased. All in favour. They will be kept in the shed on the village hall car park. The paving will be done free of charge by Mr. Easter. A quote for the lettering will be provided. **(ii) Purchase of the BT phone box.** Covered under correspondence above. **(iii) Centenary Fields initiative.** Documents now sent to Centenary Fields. No reply yet. **(iv) Village hall refurbishment and new bank account.** Applications forms submitted but further form needs to be signed by the three signatories and returned. Clerk to arrange. **Action: Clerk.** **(v) Registering the local public house as an asset of community value.** Now registered with LDC.
9. **To determine areas of Councillor responsibilities.**  
HS2 phase 2 is now with Cllr. Cole, Lee and Gair.
10. **To consider a request from the village hall management to hold parish meetings in an upstairs room.**  
Clerk said that this was not possible as all meetings had to have free access for disabled.
11. **To receive a report on the John Taylor school presentation evening.** Cllrs. Browne and Higgins attended. Four youngsters from Kings Bromley received awards.
12. **To consider Councillor reports – for information only.**  
Cllr. Howard asked who looks after the maintenance of the hedge in front of the Cameron Homes development. Clerk to check with them. **Action: Clerk.**

There being no further business the main meeting closed at 9.30pm.

Signed ..... (Chairman) Date 13<sup>th</sup> September 2017.