

KINGS BROMLEY PARISH COUNCIL
Minutes of the Parish Council Meeting held on
Wednesday, 13th May, 2009, at 7.45pm in
Kings Bromley Village Hall

Present:- Cllr I M P Pritchard (Chair); Cllr S R Browne; Cllr Mrs M K Gair;
 Cllr S Holland; Cllr Mrs P Jarman; Cllr G C Seddon; Cllr W A Taylor

In attendance: Mrs S Buxton (Clerk);

3646. Election of Chairman and Completion of Declaration of Acceptance of Office
Agreed that Cllr Ian Pritchard be elected chairman for the ensuing year. This was proposed by Cllr Mrs Gair and seconded by Cllr Browne. Cllr Pritchard completed a Declaration of Acceptance of Office as Chairman

3647. Election of Vice Chairman and Completion of Declaration of Acceptance of Office
Agreed that Cllr Mrs Gair be elected Vice Chairman for the ensuing year. This was proposed by Cllr Browne and seconded by Cllr Mrs Jarman. Cllr Mrs Gair completed a Declaration of Acceptance of Office as Vice Chairman.

3648. Apologies
 None

3649. Declaration of Interests

- i. **Register of Members' Interests** – the clerk reminded all councillors that they must ensure that their entry on the register of members' interests is kept up to date.
- ii. **Declarations of Interest for this meeting**
 Cllr Mrs Jarman – Changing Lives

3650. Minutes of the Last Meeting
Agreed that the minutes of the meeting held on 8th April, 2009 be signed as a true and correct record

3651. Allocation of Councillor's Areas of Responsibility
Agreed that councillors would take on the following areas of special responsibility for the ensuing year

Village Hall Management Committee (2)	Ian Pritchard Mary Gair
Public Transport	Ian Pritchard
Finance	Mary Gair
Community Care	Steve Browne Patsie Jarman
BKV Organiser	Ian Pritchard
Snow Clearance	Gareth Seddon
Arts Forum	Steve Browne
LDC Parish Forum (2)	Ian Pritchard Gareth Seddon Reserve: Bill Taylor
Lichfield SPCA	Bill Taylor Vacancy

Footpaths	Stuart Holland Mary Gair
Flood Control and Manor Park	Mary Gair
Youth Work	Steve Browne

3652. Report of the Clerk

- i. **Grasscutting** – the clerk reported that Mr Hodson-Walker had signed an acceptance of the contract letter, but that he had not forwarded a copy of his insurance details and a risk assessment had still to be done
- ii. **Vicarage Lane Palm Tree** – the clerk reported that SCC had confirmed that the site does not form part of the adopted highway

3653. Finance

i. Risk Assessment

The risk assessment prepared by the clerk was considered.

Agreed that the following points need to be addressed:-

- a health and safety policy for the council needs to be drawn up and formally adopted
- the outstanding items on the grasscutting contract highlighted above need to be chased up
- the inspection of the play equipment needs to be restarted and formally recorded
- risk assessment forms need to be completed for all parish council activities
- the financial procedures of the council need to be reviewed to ensure that they provide sound financial management and practice

ii. Health and Safety Training

Agreed that the council will meet half of the cost of a SLCC training day on Health, Safety and Reducing the Risk on 23rd June, 2009 at Dudley (Cost £95/2 = £42.50)

Cllr Browne raised a query as to whether a qualified first aider should be present at meetings

Agreed that the council did not believe it had any duty to provide first aid cover at meetings and in the event of an incident, the emergency services would be called immediately.

iii. Accounts for the year ended 31st March, 2009

The clerk gave a brief overview of the council's accounts at the year end.

Agreed that the accounts for the year ended 31st March, 2009 be approved and signed by the chairman. This was proposed by Cllr Browne and seconded by Cllr Holland

iv. Appointment of Independent Internal Auditor

Agreed that Mrs O'Brian be appointed as the Independent Internal Auditor
This was proposed by Cllr Mrs Gair and seconded by Cllr Holland

v. Review of Insurances

The insurance renewal document was considered by the council

Agreed to renew the policy on the terms offered and to make one amendment to the value of the new noticeboard on the wall adjacent to No. 1 Lichfield Road

vi. Local Government Pension Scheme

The clerk reported that with effect from 1st April, 2009 the employers' contribution rate had increased from 12.7% to 13.8%

Agreed that employers' pension contributions should be made in line with the new rate from 1st April, 2009

vii. Finance Report to 30th April, 2009

Noted

viii. Payments to be Made

Agreed that the following payments be made:-

<i>Ref</i>	<i>Payee</i>	<i>Amount</i>	<i>Detail</i>	<i>Power</i>
06/300108	Mrs S Buxton	362.90	Salary and taxable expenses	LGA 1972 s.112(2)
06/300109	Mrs S Buxton	16.60	Travel expenses	LGA 1972 s.112(2)
06/300109	Mrs S Buxton	45.00	BKV Book tokens	LGA 1972 s.137
06/300110	SCC	72.80	Pension contributions	LGA 1972 s.112(2)
07/300111	Allianz	1064.96	Insurance renewal from 1/6/09	LGA 1972 s.111
08/300112	CPRE	29.00	Subscription	LGA 1972 s.143
09/300113	KB Village Hall	155.35	Room Hire Apr 09 to Mar 10	LGA 1972 s.150
10/300114	All Saints Church	250.00	Donation to Churchyard maintenance	OSA 1906 s.10
11/300115	Gardening Guild	65.00	Donation to bedding plants	OSA 1906 s.10
12/300116	KB Village Hall	55.00	Donation to upkeep of borders and for use of space for safe and noticeboards	OSA 1906 s.10
13/300117	John Taylor High School	25.00	Donation to presentation evening	LGA 1972 s.137
14/300118	SPCA	313.00	Subscription	LGA 1972 s. 143
	TOTAL	2454.61		

ix. Receipts

None

3654. Correspondence and Items of Information

- i. Section 106 Event** – Lichfield District Council are running a special event on 27th May, 2009 which will explain how Section 106 money from developers works and how local communities can access it
- ii. Complaint re: dog fouling flyer** – Mr McCullagh had written to the council as he found the recent flyer on dog fouling to be offensive, as he felt it was antagonistic.
Agreed the clerk would reply to Mr McCullagh and explain that the council has tried many ways to bring the issue of dog fouling to the attention of those who allow it and this was just another approach.
- iii. Information Commission DVD regarding the Freedom of Information Act** - how councils can meet their obligations
Agreed the clerk would watch the DVD and report to the next meeting
- iv. Proposed Single Wind Turbine Development at Severn Trent Water Sewage Treatment Plant at Curborough** – there had been an exhibition at Curborough at the end of April, and the clerk apologised for failing to inform members. She had included a display of the information from that exhibition on the walls at tonight's meeting for members and the public to see.
- v. Equality and Human Rights Bill** – the Equality Bill is currently going through Parliament and if it becomes law, it will encompass age, disability, gender, gender identity, race, religion and sexual orientation from late 2011
- vi. Site of Post Box** – a letter has been received from Mr Carter, asking if consideration can be given to removing the phone box and putting the post box on that site away from the War Memorial
Agreed that this would be discussed at the next meeting
- vii. Road Closures** – Barton under Needwood Parish Council have expressed concern re: the closure of the A38 overnight for re-surfacing, with a diversion through Barton, Yoxall and Kings Bromley, without any prior notice to the affected parish councils

Agreed that the clerk should write to the Highways Agency and object to the diversion with any prior consultation or notice

viii. Review of Clerk's Correspondence Report – no other items to consider

3655. Highways

- i. Community Gangs and CLARENCE** - Cllr Janet Eagland informed the council that the community gangs and CLARENCE are to be discontinued
- ii. 30 mph stickers for wheely bins** – the clerk has still to obtain a quote for the provision of stickers
- iii. Fradley Traffic Meetings** - the clerk reported that she had discussed these meetings with the clerk at Alrewas, Fradley and Streethay Parish Council, who have decided that they feel there is no further purpose for the meetings as they have achieved as much as feel able to with regards to the traffic issues in Fradley Park. Cllr Browne expressed concern that the issue should not be allowed to drop, as Kings Bromley will be severely affected by traffic resulting from any further development in Fradley Park, and that any future development on the Park should have included in it, a condition requiring upgrade of the A38 access.
Agreed that the clerk will include this on the agenda in September 2009 for further discussion
- iv. Highways Re-organisation** - the clerk reported that Highways are currently going through a re-organisation, which should see greater response to Community needs – details of which will be announced after the elections.

3656. Village Property

- i. Map on wall of No. 1 Lichfield Road** – this work has been completed. Mr Clarke has ask the council to consider if the size of the framed map is appropriate.
Agreed that the map is absolutely fine in size and the appearance is excellent
Agreed that the clerk write to Mr & Mrs Clarke and thank them very much for their donation of the map board to Kings Bromley
- ii. Renovation of Village Benches and Noticeboards** – all the work has been completed now with the exception of the lock on the noticeboard in front of the Village Hall. The clerk reported that one of the people invited to quote for this work had complained that he had been approached on two or three occasions for a quote before, but had never been successful and believed that he was merely being used for benchmarking purposes and that the council always awarded it to someone connected to itself. The clerk reported that she had only approached this gentleman on two occasions, and that he had not been successful on either occasion because of price and that on each occasions the final contract had been awarded to a different village contractor as he had offered the best value for money to the council

3657. Play Equipment Project

- i. Play Equipment Quotations** - the clerk had obtained quotations for a number of different options for play equipment and a display of these items was on the wall for all to see.
- ii. Playbuilder Grants** – expressions of interest in playbuilder funding needed to be submitted by later in May for consideration for 2010/11 and if successful at this stage, a more detailed grant application would be required later in the year
Agreed that the clerk should submit an expression of interest for a playbuilder grant for the further development of the play area at the rear of the Village Hall

- iii. **Funding Opportunities in Lichfield** – details had been sent to the parish council but they are not applicable to parish councils or play equipment
- iv. **Rural Communities Themed Round** - these did not appear to be applicable to play equipment, but rather the development of sport

3658. Village Hall

Cllr Browne reported that there is still an absence of volunteers coming forward

3659. Best Kept Village Competition

- i. **Children’s Poster Competition** – the councillors had selected the posters they wished to put forward to the county competition
- ii. **Presentation of Book Tokens** – the clerk had spoken to the school about suitable times for a member of the council to attend to present the awards
Agreed that Cllr Taylor would go to school on 22nd May, 2009 at 9.55 am to present the certificates and book tokens at assembly

3660. Village Pub

The chairman commented that whilst it is not the job of the parish council to promote private business within the community, he does feel that it would be a great shame if the village lost this amenity. The situation was discussed at some length and it was noted that the atmosphere and welcome at the pub had improved somewhat recently.

3661. Annual Parish Meeting Review

It was felt that the meeting was very friendly and the discussion on Smartwater useful and an idea for possible consideration in the future.

3662. Neighbourhood Watch

PC Andy Brown has arranged a meeting in the Village hall for Thursday, 21st May, 2009 at 7.30 pm to discuss Neighbourhood Watch in Kings Bromley. All the known co-ordinators had been invited. There seemed to be some concern amongst the public that not everyone was aware of the meeting.

Agreed that the clerk would send a notice of the meeting and invitation to everyone who has been involved in NHW to date, using Mrs Clarke’s lists and anyone who the council is aware of, who has expressed an interest in being involve.

Mrs Clarke had forwarded some notes on her role and various lists of co-ordinators to the clerk

Agreed that the clerk will forward all these details on to the appropriate person after the meeting

Agreed that a letter of thanks be sent to Mrs Clarke for all her hard work for NHW over many years

3663. Calendar of Meetings

Agreed that the calendar of meetings for 2010 should be as follows and that the clerk should make the necessary booking at the Village Hall:-

Wednesday, 13 th January, 2010	Parish Council Meeting
Wednesday, 10 th February, 2010	Parish Council Meeting
Wednesday, 10 th March, 2010	Parish Council Meeting
Wednesday, 14 th April, 2010	Parish Council Meeting
Thursday, 29 th April, 2010	Annual Parish Meeting
Wednesday, 12 th May, 2010	Parish Council Meeting
Wednesday, 9 th June, 2010	Parish Council Meeting
Wednesday, 14 th July, 2010	Parish Council Meeting
Wednesday, 11 th August, 2010	Parish Council Meeting

Wednesday, 8th September, 2010
Wednesday, 13th October, 2010
Wednesday, 10th November, 2010
Wednesday, 8th December, 2010

Parish Council Meeting
Parish Council Meeting
Parish Council Meeting
Parish Council Meeting

3664. **Quarrying**

- i. **Manor Park Quarry** - the clerk reported that the application from Hansons is for an extension to the period allowed for the restoration of the site to 2019. The clerk had discussed this with SCC as her understanding was that the end date for quarrying is 2014, and if that is the case, why do they want to extend the date for restoration? SCC are now seeking legal advice on this matter. Hansons are claiming that they are entitled to an extension under new legislation. The clerk reported that as of today, SCC are still awaiting advice from their solicitors.
- ii. **Quarrying around Kings Bromley** – a meeting has been arranged for Friday, 15th May, 2009 at the Village Hall

3665. **Social Services – Changing Lives**

Cllr Mrs Jarman reported that there is currently one area of concern and that is that clients of the day centre are not taken on outings as previously, and instead inhouse entertainment is provided for them.

3666. **Lichfield District Council**

- i. **Housing Needs in Lichfield District** - Cllr Pritchard had not had an opportunity to consider the documents provided by Cllr Mrs Eagland and report to this meeting
Agreed that Cllr Pritchard will report to the May meeting
- ii. **Dog Fouling Order** – the clerk reported that she had received details of a Dog Fouling Order passed by LDC and some notices for display in appropriate places
- iii. **Dog Fouling** – Cllr Browne asked if the provision of an addition bin by the top gate to the Show Field had been agreed as discussed at the last meeting. The clerk reported that this is not how the matter had been reported in the minutes of the last meeting which had now been signed as a true and correct record and that she had declined the offer from the Horticultural Society of a donation towards an extra bin. It was the general view of the meeting that the council had wanted to install an additional bin
Agreed the clerk would contact the Horticultural Society to discuss whether they still felt able to make a donation towards an additional dog bin and that the clerk should make the necessary arrangements with LDC for its installation close to the existing bin.
- iv. **Core Strategy Policy Directions** – this is an ongoing consultation for which the deadline is 11th June, 2009.
Agreed that councillors should access the full details on the LDC website, prior to discussion at the June meeting when the council's response would be decided. If any member wants further information they should contact the clerk

3667. **Staffordshire County Council**

Cllr Mrs Eagland reported that there is nothing to report until after the elections in June

3668. **SPCA**

- i. **Lichfield Area Committee** – the clerk reported that the SPCA are trying to re-establish the Lichfield Area Committee at present

3669. Review of Items for Future Meetings
i. Traffic (September 2009)

3670. Date of Next Meeting

Agreed that the next meeting of the parish council will take place on Wednesday, 10th June, 2009 at 7.45 pm at the Village Hall, Alrewas Road, Kings Bromley

There being no other business the chairman declared the meeting closed at 9.27 pm

Signed _____

Date 10th June, 2009