

# KINGS BROMLEY PARISH COUNCIL

## Minutes of the General Meeting held on

Wednesday 14<sup>th</sup> June 2017 commencing at 7.45pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

**Present:** Cllrs. A. Howard (Chairman); Mrs. M. Gair; S. Browne; N. Lee; C. Cole. Mrs. J. Higgins; I. Pritchard. County and District Cllr. M. Tittley. District Cllr. R. Cox. (The latter 3 all arrived at 20.10)

**In attendance:** Mr. I. Colclough (Clerk). Members of the public present: William Brown.

**Public Session:** No members of the public wished to speak.

**1. Apologies and approval of absence.**

District Cllr. T. Marshall.

**2. a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**

Cllr. Browne on item 7 – HS2.

**b) Clerk to report any written requests for dispensations in respect of items on this agenda.** None received.

**3. To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 10<sup>th</sup> May 2017 are a correct record.**

These had been distributed previously. It was pointed out that in item 8 (a) the third item number should read iv not iii. With this amendment made it was proposed by Cllr. Cole and seconded by Cllr. Browne that the minutes are signed as a true record of the meeting. All were in favour.

**4. Clerks Report.**

**a) To consider correspondence received.**

- i) SPCA news – several issues. Placed in circulation file. The clerk read out an extract from one issue, the news items concerning the possibility of certain County Council maintenance responsibilities being taken on by the parish council. It was agreed at this stage to see what develops.
- ii) BT agreement for signing – agenda item 8 iii. Clerk has the agreement. It was proposed by Cllr. Lee and seconded by Cllr. Gair that the clerk sign and return the agreement. All in favour.
- iii) John Taylor School – presentation evening invitation. Cllrs Browne and Higgins to attend.
- iv) Email from Village Hall Committee re covenants. This was read out by the clerk.
- v) Forms – Barclays bank – agenda item 8 v.
- vi) Letter and Flier – Seafarers UK. Placed in circulation file. Flags are flown at the church.
- vii) Email – Mr. O’Dea re footway on Lichfield Road – agenda item 6 b.
- viii) Several emails / letter concerning anti-social behaviour on the show field - agenda item 9. After discussion it was felt that, as the council was only copied in on the email exchanges between a resident and the Show Committee, no action should be taken by the parish council.
- ix) Letter from Fields in Trust asking for further documentation.

**b) Finance.**

- i) Financial Statement. As of 26/5/17 - the current account stands at £9,707.73 and the reserve account at £11,778.42
- ii) Payments Received. Precept - £13,490.00
- iii) To authorise payments. a) Clerks Salary, expenses and income tax – total £529.90 (including postage stamps) b) R. B. Hayward – grass cutting - £432.00 c) LDC – bin emptying - £717.60 inc. vat d) KB Village Hall – hall hire – 3 dates - £37.50 e) KB Village Hall – hall hire – May 2017 to May 2018 - £162.50 f) Came and Co – Insurance - £750.22

It was proposed by Cllr. Lee and seconded by Cllr. Gair that the above invoices are paid. All were in favour.

- c) **Parish precept anomaly – report from Clerk.** The clerk explained that the form he had submitted to LDC was less than clear and issued copies for the Councillors to see. The shortfall is equal to the grant, being approximately £1,200. This is the reason why the parish precept as shown on council tax invoices had fallen in the parish. Cllr. Pritchard thought that as it was grant monies then LDC should still hold these and said he would make enquiries to see if this could be paid. The clerk said that if not, then the option would be to consider a larger increase in precept for next year with an explanation to parishioners as to why this had occurred. He apologised for this administrative error.

**5. To receive oral / written reports from County and District Councillors.**

County and District Cllr. M. Tittley said that Michael Fabricant MP, following the recent elections, has again picked up the A515 weight restriction campaign and has written to the action group leader at Yoxall. The aim is to progress a public meeting. With regards to the SPCA bulletin – see correspondence item 1 – Cllr. Tittley said that it may be worth the whole council getting together to discuss options and to see if they feel that some of these services mentioned could be undertaken by the parish council. Cllr. Browne thought that someone would need to be employed but the chairman suggested that seeking a volunteer/s would be the best option and that this would be discussed at some future meeting.

District Cllr. Cox had nothing to report.

The chairman thanked the Councillors for their reports.

**6. To consider new and on-going highway and footpath matters.**

- a) **Highways updates. (i) Transport and Community Forum.** Cllr. Browne said that a meeting requested for 22<sup>nd</sup> June would not take place and will now be on 19<sup>th</sup> July. The traffic count was undermined when details were made public, so it will take place again in the future. After discussions with some hauliers they have agreed not to use the local roads. **(ii) A38 Diversion.** With reports now being received from Highways England it was thought this item could be removed from future agenda. The clerk was asked to write to HE to request they consider installing average speed cameras on the A38 north of Lichfield and also traffic lights on the Toyota Island. **Action: Clerk.** **(iii) Request for a speed camera.** No further progress. Request is believed to still be in the hands of the police. The clerk was asked to write to the police about overnight parking in the lay-by and to put information on the web site. **Action: Clerk.**

- b) **Footpaths / footways.** Following Mr. O’Dea’s letter clerk to write to SCC requesting they consider installing a footway between Cameron Homes development and the school. Clerk to reply to Mr. O’Dea. **Action: Clerk.**

**7. To receive an update on HS2.**

Cllr. Browne said HS2 had written to request a meeting with the parish council to discuss phase 2. Clerk to arrange. **Actions: Clerk.** There is to be a meeting at SCC on 11<sup>th</sup> July between 8 and 9pm when phase 2 traffic management will be discussed. The clerk has drafted a letter to SCC (Sarah Mallin) regarding this (copy sent to all Councillors). Cllr. Browne suggested one addition to item 7 of that letter, that mention is made of the existing traffic problems locally and that the construction work will make this even worse. Clerk to amend. **Action: Clerk.**

- 8. **To receive updates on (i) War Memorial grant application.** Cllr. Higgins said that she awaits prices but that contractors on the recommended list were far removed geographically. **(ii)**

**Defibrillator training.** 17 attended and their names will be in the defibrillator box along with contact numbers. **(iii) Purchase of the BT phone box.** Covered under correspondence above. **(iv) Centenary Fields initiative.** Clerk said that they had written to him requesting an original document. Chairman to find and pass to clerk. **Action: Cllr. Howard.** **(v) Village hall refurbishment and new bank account.** The clerk said he had received a very poor copy of an application form from Barclays with no covering letter. It was suggested that the clerk contact the bank to arrange a meeting along with 2 other signatories. **Action: Clerk.** After discussion it was felt that it was too early for the parish council to have a stall at the village show. Cllr. Higgins to cancel. **Action: Cllr. Higgins.** Discussion took place about the plans for the work. Cllr. Browne said he would obtain them. Cllr. Tittley said that he now has grant monies available and that this could be used to pay for the building control drawings. The clerk knew of someone that could do this work. Clerk to contact and to complete grant forms. **Action: Clerk.** **(vi) Registering the local public house as an asset of community value.** The clerk said he had received a phone call from LDC and that the pubs owners had requested a copy of the application form. This would be sent to them by LDC. Once a reply is received LDC will contact the parish council.

9. **To consider actions if any, regarding reported anti-social behaviour at the show field.** This was covered under correspondence above.

10. **To the John Taylor School award.**

Cllr. Lee has the shield and suggested that it be engraved with the main wording saying that it is the 'Bill Taylor Shield'. This was proposed by Cllr. Howard and seconded by Cllr. Gair. All were in favour.

There being no further business the main meeting closed at 9.26pm.

Signed ..... (Chairman) Date 12<sup>th</sup> July 2017.