

KINGS BROMLEY PARISH COUNCIL
Minutes of the Parish Council Meeting held on
Wednesday, 11th June, 2008, at 7.45pm in
Kings Bromley Village Hall

Present:- Cllr I M P Pritchard (Chair); Cllr Mrs M K Gair; Cllr S Holland; Cllr Mrs P Jarman

In attendance: Mrs S Buxton (Clerk) and 7 members of the public

The issues raised by the public were:-

- **Church Clock** – the church clock has been out of action for some time, and since its repair it no longer appears to chime. This is a matter for the Church
- **Best Kept Village** – signs for Open Gardens in Kings Bromley are not ideal
- **Water Pressure** – the pressure of the water is very poor – the chairman urged everyone affected to complain to South Staffs Water in an attempt to get the pressure increased somewhat again. Low water pressure can lead to problems with Baxi boilers and electric showers
- **Traffic** – interest was expressed in the traffic report produced by Yoxall residents and asking if the parish council are doing anything about increased traffic, particularly from Fradley. In Armitage and Handsacre there is a weight restriction of 7.5 tonnes on an A road. Could a weight limit on Wood End Lane be considered? Ian would be happy to meet the authors of the report from Yoxall. There was a lengthy discussion on the problems of traffic. In 1983 when Frank Lewis was chairman of LDC, money for Fradley infrastructure was earmarked for improved infrastructure but it was never used for that purpose. LDC are currently investigating where this money went to
- **Youth Group** – Mrs Piggott had informed the chairman that just over £100 has now been received from the old youth group following the successful closure of the accounts. The clerk reported that no reply had ever been received from the Youth Group with regards to the £75 cheque of their Hallowe'en celebrations which was never cashed last year, despite the clerk writing to them about the matter
- **Victoria Meadows or Victoria Meadow** – there has been confusion over the correct spelling of the road name which is technically "Meadows" but has always been described as "Meadow" due to an error by LDC when the sign was put up. This should be resolved shortly

3461. Apologies

Cllr Browne – prior engagement and Cllr Taylor – ill and County Cllr Janet Eagland
Agreed to accept the apologies of Cllrs Browne and Taylor

3462. Declaration of Interests

Changing Lives – Cllr Mrs Jarman
Conservation Area – Cllr Pritchard

3463. Minutes of the last meeting

Agreed that the minutes of the meeting held on 14th May, 2008 be signed as a true and correct record

3464. Report of the Clerk

- i. **Lichfield Area SPCA** – the secretary and chairman are hoping to visit all parishes during the next few months with a view to a re-launch of the committee in the autumn. The representatives for the parish council were confirmed as Cllrs Mrs Jarman and Taylor

- ii. **Parish Council Health and Safety Policies** – the clerk had obtained a list of suggested policies from the Society of Local Council Clerks including Health and Safety.
Agreed that the clerk will seek further advice on policies from the SPCA
- iii. **John Taylor High School Presentation – Thursday, 10th July, 2008, 7.00 pm** – the clerk is unable to represent the council due to an event at her children's school, but no other councillors were available to attend
- iv. **Presentation of BKV awards at Richard Crosse School by Cllr Taylor** – no report was available
- v. **Bus stops** – both bus stops have now been installed and the timetable information is awaited
- vi. **Village Shop** – the clerk asked if the council wished to include an update on the current situation with regards to the shop in the parish magazine
Agreed that the clerk include an update on progress with the village shop in the next parish magazine
- vii. **Play equipment** – the clerk reported that she had discovered gravel on the rubberised play surface under the slide and that two additional pieces of play equipment had arrived on site – a small trampoline and a seesaw
Agreed that Cllr Mrs Gair will visit the Village Hall when the play group are there to see if the two extra pieces of equipment belong to them and then report back to the chairman

3465. Finance

i. **Accounts for Payment**

Agreed that the following payments be made

Mrs S Buxton	Salary – May 2008	£315.53	Chq 44	LGA 1972 s.112(2)
	Office & computer May 2008	£26.00	Chq 44	LG(FP)A 1963 s.5
	Petty Cash	£40.00	Chq 45	LG (FP)A 1963 s.5
SCC	Pension contributions – May 2008	£65.47	Chq 46	LGA 1972 s.112(2)
KB Village Hall	Room Hire – to 31/3/09	£154.65	Chq 47	LGA 1972 s.150
Sharp Landscape	2 grasscuts	£202.00	Chq 48	OSA 1906 s.10
Smiths of Derby	Annual Clock Maintenance	£191.53	Chq 49	PCA 1957 s2

ii. **Finance report to 31st May, 2008**

Noted

iii. **Financial Checks**

It was reported that the clerk had liaised with Cllr Mrs Gair in setting up a system whereby the clerk's salary and expense payments and bank reconciliations would be checked every month

3466. Correspondence and Items for Information

i. **Dog fouling** – email from Judith Berry.

Noted

ii. **Evolusys** – details of a Leicestershire parish clerk who has set up a business as a chartered accountant and can undertake parish council audits and risk assessments

- iii. **Carers Association Southern Staffs** – details of Carer’s week and poster put on noticeboard
- iv. **W Midlands Regional Assembly** – RSS Phase Two Revision Draft Submission – consultation period extended to 8th December, 2008
- v. **Mencap** – letter with information on their work and requesting a donation
- vi. **Youth Club** – copy of letter to Janet England thanking her for a grant of £350 towards a series of drama workshops
- vii. **Email – Mary Gair re: Village Hall** – the Village Hall Management Committee has only been able to appoint its officers on a temporary 3 month basis and an EGM has been booked for September. The committee will be including an article in the parish magazine and writing to all village organisations in the meantime.
- viii. **Email – Hazel Blears** – information on her vision for a “new era of parish power” following her address to the NALC conference
- ix. **Staffs Police – Trading Standards Information on Debt Advice Text Messages, Mobile Phone Scams, Product Recall Information and Staffordshire Fire Service Open Day**
Agreed the clerk will display this information on the noticeboards
- x. **Network Rail** – notes of communications forum meeting 27/2/08
- xi. **CPRE** – Fieldwork magazine
- xii. **Energy Efficiency information for Village Halls** – this has been copied to Steve Browne
- xiii. **Free 2 Play Out Day** – 1st July, hosted by Play England in Cannock Chase aimed at playworkers and there is also the “Big Event” on 20th/21st June
- xiv. **Staffs Police** – information on their role as part of the national crime recording pilot in North Staffs
- xv. **Staffs Forest Schools** – a taster day will take place on 17th June, 2008 at Chasewater
- xvi. **Staffs Police** – Safer Staffs newsletter

3467. Water and Drainage

- i. **Drainage – Alrewas Road**
The clerk reported that at the time of the last meeting the clearing of the drainage kerbs on Alrewas Road was still in progress and this has now been completed.
- ii. **Surface water charges**
Further to the article in the parish magazine and notices on the noticeboards there had been a very small response. The clerk had also spoke to the Consumer Council for Water who had asked the council to put full details in writing.
Agreed that as the number of responses had been so few, the council could not really move forward with a village campaign. The clerk would forward details of how to make an individual claim to everyone who had contacted the council
- iii. **Verge outside Crawley View, Crawley Lane** – the clerk reported that this had now been referred to SCC at Stafford as Severn Trent had not responded to the default notice and she undertook to continue to chase the matter up
- iv. **Flooding – Crawley Lane** – the clerk had received some photographs from a resident concerned about the flooding of Crawley Lane, close to Boundary Lodge, Crawley View and Porch House which completely covers the lane whenever there is any heavy rain
Agreed the clerk will take this matter up with SCC Highways

- v. **Water Pressure** – a number of residents had complained to South Staffs Water regarding the drop in pressure and the chairman urged residents to continue to complain, as the situation with regards to electric showers and Baxi boilers was a particular problem
Agreed the clerk will write to South Staffs Water notifying them that a number of complaints have been received and that residents are worried about the effect on electric showers and combination boilers

3468. Planning Procedures

- i. **Planning procedures for Kings Bromley Parish Council**
Agreed that this will be carried forward to the next meeting when all councillors will be present

3469. Postal Address for Kings Bromley

The clerk had investigated this matter with Royal Mail and the recently retired clerk at Abbots Bromley Parish Council.
The postal address for Abbots Bromley has not had “Rugeley” taken out, but has had “Abbots Bromley” added as previously the addresses were simply the roads followed by Rugeley. Royal Mail had stated that if the postal town is not used then it does affect the delivery process for post. Letters are sent to sorting offices according to their postal towns and post codes, where further sorting is undertaken. The postal town and the post code act as a check on each other. Problems can occur if the postal town is omitted and there is any other part of the address or post code which contains an error or is illegible. If there is more one place in the UK with the name Kings Bromley or a variant of it post can be sent to one of these in error. If someone has lost mail which does not have the full postal address on including the postal town they may not be able to make a claim against Royal Mail.
Agreed that the council is not able to pursue this matter and if residents choose to omit Burton upon Trent from their postal address they do so at their own risk

3470. Twinning

Initially twinning of the village was discussed but then there was an opportunity for the school to establish a link with Thailand.
Agreed that the issue of a twinning for the village will be discussed further when Cllr Browne is present

3471. Website

The clerk reported that she still has to put the adverts on the website but will do so shortly

3472. Social Services – Changing Lives

Cllr Pritchard reported that he is attending a meeting on 25th June at LDC, when SCC will be present to inform the district of what changes are to take place.
Agreed that Cllr Mrs Jarman will put together a list of questions on day centre provision for Cllr Pritchard

3473. Entrance to Leofric Close and Redundant BT Service Box

Concern has been expressed regarding the entrance and exit to Leofric Close, which involves two forks, neither of which is wider enough for two vehicles. In addition it is understood that the BT service box in the centre of the road entrance is now redundant

Agreed the clerk will speak to Highways regarding the possibility of getting the BT box removed and a single entrance/exit to Leofric Close without an island established.

3474. Lichfield District Council

- i. **Locally Listed Buildings Survey**
The inclusion of buildings on this list and the effect of inclusion was discussed. The criteria for an Article 4 designation and its impact was discussed
Agreed that further information would be obtained by the clerk/chairman on Article 4 designation for councillors and that the matter would be considered at the next meeting
- ii. **Strategic Housing Land Availability Assessment**
Agreed that the council did not wish to comment on this document
- iii. **Parish Forum Agenda – 9th June** including “Gold Report” on flooding
- iv. **Forward Plan**
- v. **Parish Forum Agenda – 18th June, 2008**
- vi. **Joint Operations Group Meetings** – key point from the meetings held on 22nd May and 5th June had been anti social behaviour
- vii. **Warmer Homes Greener District Information**

3475. Staffordshire County Council

None

3476. SPCA

- i. **Training – Employers’ Responsibilities – 11th June, 2008 Stafford and CiLCA free course on 13th June, 2008, Stafford**

3477. Review of Items for Future Meetings

- i. Financial Regulations
- ii. Review of Standing Orders
- iii. Valuation of Chairman’s Chain of Office

3478. Date of Next Meeting

Wednesday, 9th July, 2008 – 7.45 pm at the Village Hall, Alrewas Road, Kings Bromley

There being no other business the chairman declared the meeting closed at 8.55 pm

KINGS BROMLEY PARISH COUNCIL

Planning Advisory Committee Meeting

Minutes of the meeting held on 11th June, 2008
at the Village Hall, Alrewas Road, Kings Bromley

Present: Cllr Mrs P Jarman(Chair), Cllr Mrs M K Gair; Cllr G Holland; Cllr G C Seddon

In attendance: Cllr I M P Pritchard; Mrs S Buxton (Clerk)

08/38 Apologies

Cllr Browne – prior engagement and Cllr Taylor – illness
Agreed to accept the apologies of Cllrs Browne and Taylor

08/39 Declaration of Interests

None

08/40 Minutes of the last meeting

Agreed that the minutes of the meeting held on 14th May, 2008, be signed as a true and correct record

08/41 Planning Applications Received

08/00480/FUL **56 Alrewas Road, Kings Bromley**
Applicant: Mr P Hopkins
Proposal: Two storey rear extension to form kitchen ,
breakfast area and bedroom
Agreed that the parish council has no objection to this
application

08/42 Planning Applications Permitted

08/00241/FUL **Land Off Manor Walk, Manor Walk, Kings Bromley**
Applicant: Mr & Mrs S Cooper
Proposal: Substitution of house type approved under
14/01133/FUL to include basement
Noted

08/00279/FUL **14 Church Lane, Kings Bromley**
Applicant: Mr J kerby
Proposal: single storey extension to form bathroom
Noted

08/43 Planning Applications Refused

None

08/44 Other Planning Matters

- **8 Vicarage Lane (Plot 1) – Installation of electric gates** – follow up from enforcement officer. The clerk reported that as this application is now the subject of an appeal, no further enforcement action can be taken at present
- **Land to the rear of the Hollies** – this is to be considered by the planning committee at LDC on 23rd June, 2008.

There being no other business the chairman declared the meeting closed at 9.00 pm