

**KINGS BROMLEY PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on**  
**Wednesday, 9<sup>th</sup> January, 2008, at 7.30 pm in**  
**Kings Bromley Village Hall**

**Present:-** Cllr I M P Pritchard (Chair); Cllr S R Browne; Cllr Mrs M K Gair;  
Cllr Mrs P Jarman; Cllr G C Seddon; Cllr W A Taylor (part)

**In attendance** Mrs S Buxton (Clerk)

There were three members of the public present and four representatives from the ProLogis Developers for Easthill, Fradley – Jeremy Fieldsend (Dialogue Community Relations), Mark Shepherd (ProLogis), Antony Harding (Turleys Planning Consultants) and Goktug Tenekeci (JMP Highway Consultants)

Prior to the meeting the council listened to a presentation on the proposed development at Easthill Fradley

A report was presented on Speedwatch and questions were asked about progress on the shop project.

**3291 Apologies**

Cllr S Holland – family illness

**Agreed** to accept Cllr Holland's apologies

**3292 Declarations of Interest**

None

**3293 Minutes of the last meeting**

**Agreed** that the minutes of the meeting held on 12<sup>th</sup> December, 2007, be signed as a true and correct record

**3294 Report of the Clerk**

- i. **The Grange - overhanging tree** – the chairman has spoken to the resident and she has trimmed it so much and she doesn't wish to cut it back further as it would spoil the tree. It doesn't completely block the pavement
- ii. **Rugeley Road – overhanging trees** – these have been reported to SCC and Hansons are arranging a site visit
- iii. **Manor Park – trees in the river** – Hansons are arranging a site visit to look at the problem. The Environment Agency has reminded the council that the responsibility for trees rests with the landowner at Kings Bromley Hall.
- iv. **Manor Park – flood defences** – the Environment Agency have confirmed in writing that the bunds that protect Mill House will remain after the final restoration of the site and these will be included in the regular inspection programme carried out by the Agency
- v. **Manor Park – access to Saddlesall Lake** – the site manager for Hansons has informed the clerk that the sailing club are having some difficulty in accessing Saddlesall Lake due to a build up of silt from the backwash. As a result of this there will be some dredging work undertaken within the next couple of weeks to rectify this problem.
- vi. **Chamberlain Close verge** – the clerk is still trying to contact HomeZone to discuss the condition of the verge further

- vii. **Windup torches** – all councillors have been impressed with the torches
- viii. **SCC Community and Learning Initiative** – further information
- ix. **W Mids Regional Assembly – revision of RSS** – 365,000 homes had been planned for the next 20 years, and this is the basis against which planning within Lichfield District and other local authorities, has been developed. This has now been changed and it is likely that another 40,000 be added to this total **Agreed** that all councillors should look at the proposals prior to the next meeting so that a decision can be made on whether the parish council wishes to make comment at the next meeting. Details are available from the website [www.wmra.gov.uk](http://www.wmra.gov.uk) or the clerk on request
- x. **ProLogis development at Fradley** – the presentation prior to the meeting was noted  
**Agreed** that thanks be sent to all those involved for making the presentation to the parish council

### 3295 Finance

#### i. **Accounts for Payment**

**Agreed** that the following payments be made:-

Mrs S Buxton	Salary – December, 2007	£317.21
	Office and computer – December 2007	£ 25.50
MH & S Buxton	Photocopying – Oct – Dec 07	£ 59.88
SCC	Pension contributions – December, 2007	£ 63.78
KB Village News	Subs 2008	£ 5.00
S Buxton	Travel – Oct – Dec	£ 29.00
	SLCC Subs – 50% of total cost	£ 56.50
Pritchards of Pelsall	Stand for Christmas Tree	£481.75

It was noted that although the invoice had come from Pritchards of Pelsall the work had in fact been done by Bropel Specialist Welders of Aldridge, but they had invoiced the chairman instead of the parish council direct

#### ii. **Payments Received** - none

#### iii. **Yorkshire Bank** – the clerk had prepared a letter for signing to complete the closure of the accounts at Yorkshire Bank

#### iv. **Finance Report to 31<sup>st</sup> December, 2007** **Noted**

#### v. **Budget 2008/09** – the council considered the budget report circulated prior to the meeting

**Agreed** that the current War Memorial Reserve of £1,116 be reduced to £200, that the balance of the payment for the Christmas Tree stand (£410.00) be taken from the balance and the remainder transferred to general reserves

**Agreed** that the unspent parish plan grant reserve be transferred to general reserves

**Agreed** that the archiving of minutes reserve of £170 be retained

**Agreed** that the tree works reserve of £998 be retained

**Agreed** that the cost of receiving an agenda and draft minutes by post each month will remain at £5 per annum

**Agreed** that the clerk's office provision payment be increased by 50p to £26 per month with effect from 1<sup>st</sup> April, 2008

**Agreed** that £150 be added to the War Memorial provision and maintenance

**Agreed** that £150 be added to the tree works provision

**Agreed** that the council does not wish to make any provision for tarmacing the alleyway between Leofric Close and Alrewas Road

**Agreed** that the council does wish to embark on a project to tarmac the alleyway leading from Leofric Close to Alrewas Road for a number of reasons:- the council does not own the land; the alleyway provides limited benefit to the community; if the council tarmacs the area the council is then liable. This was proposed by Cllr Mrs Jarman and seconded by Cllr Mrs Gair. There was one objection to this proposal.

**Agreed** the council would convert this year's budget for a Christmas Tree, which is unspent, into a reserve for next year, thus removing the need to provide next year

**Agreed** the council would increase its donation to John Taylor High School Presentation Evening to £25

**Agreed** that the precept for 2008/09 be set at £12,880

**Agreed** that the budget for 2008/09 be as follows:-

<b>RECEIPTS</b>	<b>£</b>	<b>£</b>
Precept		12,880.00
Interest on Investments		10.00
Miscellaneous		
Postage for agendas	5.00	
Grasscutting at Village Hall	<u>245.00</u>	
		250.00
VAT refund		<u>1,200.00</u>
<b>TOTAL RECEIPTS</b>		<u>14,340.00</u>

<b>PAYMENTS</b>	<b>£</b>	<b>£</b>
<b>General Administration</b>		
Clerk's salary and pension	4,810.00	
Insurance	1,090.00	
Provision of office and equipment by clerk	312.00	
Petty Cash	270.00	
Photocopying	210.00	
Postage	220.00	
Stationery	100.00	
Telephone	102.00	
Publications	50.00	
Room Hire	208.00	
Subscriptions	410.00	
Training	200.00	
Travel expenses	200.00	
Grasscutting tender	150.00	
Audit	<u>150.00</u>	
		8,482.00
<b>Running costs:-</b>		
Church Clock	200.00	
Vill Hall Shrub maintenance	55.00	
Noticeboard Repairs	150.00	
Noticeboard Renewal	600.00	
Bench repairs	175.00	
Emptying Litter Bin	57.00	
Emptying Dog Bins	320.00	
Grasscutting	1,529.00	
War Memorial Maintenance	100.00	
Play equipment inspection/repair etc	86.00	
Donation to supply of bedding plants	65.00	

Donation to churchyard maintenance	250.00	
Tree works/inspection	150.00	
General repair provision	<u>200.00</u>	3,937.00
S137 Payments		
RBL Poppy Wreath	21.00	
Donation to LDC play scheme	<u>120.00</u>	141.00
Miscellaneous		
BKV Competition	80.00	
Donation to John Taylor High School Presentation	25.00	
SPCA lunches for AGM	31.00	
Website	<u>100.00</u>	236.00
Unallocated Balance		1,039.00
VAT		<u>500.00</u>
<b>TOTAL PAYMENTS</b>		<u>14,335.00</u>

### 3296 Correspondence and Items for Information

- i. **Community Council of Staffs – 2008 Diary of Village Events and Festivals**  
**Agreed** that the clerk would complete this for the parish
- ii. **Staffs Police – minutes of the Police Authority Community Consultation Meeting – 14/11/07**
- iii. **Email from Allan Parsons (Cllr in Rural Cambridgeshire) re: ever increasing bureaucracy falling on, for individual councillors to consider**
- iv. **CPRE Fieldwork magazine**
- v. **East Midlands Regional Plan Panel – public examination of the draft East Mids RSS**

### 3297 Noticeboards

- i. **Noticeboard with Horticultural Society Map**  
**Agreed** that the chairman would supply lead for the top of the noticeboard and ask a resident to install it
- ii. **New board on wall by No. 1 Lichfield Road**  
**Agreed** that replacement will be budgeted for next year

### 3298 Village Shop

- i. **Questionnaire** the chairman tabled the summary of the responses to the Village Shop and Post Office Questionnaire  
Conservation Department in Lichfield indicated that they would support a portacabin on a temporary basis, but would not allow it to be a permanent fixture  
There are two options:- let it out to a business person or run a community shop  
The clerk reported that Mrs Hudson of the Village Retail Services Association had said that if there was some interest from volunteers to run a shop, then she would be happy to meet with them

**3299 Play Equipment Inspection** – the provision of a drainage hole has been recommended on the central leg of swings, but the council is concerned that once you start putting holes in the framework that leads to other problems  
**Agreed** that the council will monitor the water pooling problem over the coming months

### **3300 Best Kept Village Competition**

**Agreed** that the village will enter the competition this year and the usual publicity would be ordered

### **3301 Social Services – Changing Lives**

Nothing to report

### **3302 Lichfield District Council**

#### **i. Draft Conservation Area Appraisal for Kings Bromley**

The clerk reported that the comments made by the parish council previously had not been included in the new draft, not even the items which were correction of errors, and she has taken this up with LDC. LDC would like to attend a meeting to present the policy, possibly, the Annual Parish Meeting and the clerk is waiting to hear further on this matter

Cllr Taylor left the meeting

#### **ii. LDF Core Strategy Issues & Options**

**Agreed** that the council believes that as LDC is currently reviewing the conservation area policy for Kings Bromley and a number of others within the district, and as this is an ongoing process, it is quite difficult to comment on conservation areas under the core strategy. Conservation areas require greater protection, through more planning legislation which will give more control over existing buildings.

All members were reminded that they can submit their own views as individuals

#### **iii. Open Spaces Strategy**

**Agreed** that the council has no comment to make on the actual report, but would like to request that the information regarding Kings Bromley is corrected Under provision for children and young people - it states that Kings Bromley has no equipped play facilities. The village has play equipment situated behind the Village Hall, consisting of a set of swings and a slide. There is 0.30 hectares of amenity green space, I am not sure which bits that includes, so have listed all the "green spaces" in Kings Bromley below so that LDC can check that their records are up to date:-

Open green space - Leofric Close (2 pieces)

Open green spaces - with play equipment - behind the Village Hall

Wildflower meadow - Lanes Close

Showfield - owned by Horticultural Society, includes a football pitch

Cricket Field - owned by Cricket Club

Churchyard and cemetery

#### **iv. Indoor Sports and Facilities Assessment**

**Agreed** the council does not wish to comment

#### **v. Strategic Landscape and Biodiversity Assessment**

**Agreed** that the council does not wish to comment

#### **vi. Parish Forum – minutes of meeting 7/11/07**

#### **vii. Parish Forum – minutes of meeting 10/1/08**

#### **viii. LDF SPD – Residential Design Guide – was adopted by LDC on 18/12/07**

### **3303 Staffordshire County Council**

#### **i. Winter Driving Leaflet**

### **3304 SPCA**

- i. **Training** – a training session has been organised by Alrewas and Fradley with Streethay Parish Council at Fradley Village Hall on Monday, 25<sup>th</sup> February, 2008. It will cover issues of which councillors need to be aware and new legislation  
**Agreed** that Cllrs Browne, Mrs Gair and Taylor will attend
- ii. **Training** – the clerk reminded councillors of courses being run by the SPCA on Internal Audit, Chairmanship, Budgets and Annual Returns and Project Management and requested support to attend three of these.  
**Agreed** that the clerk's attendance at three seminars be supported and a grant application is to be made to NALC for 75% of the cost
- iii. **Newsletter - December 2007** - circulated to all members

### **3305 Review of Items for Future Meetings**

- i. Financial Regulations
- ii. Review of Standing Orders
- iii. Valuation of Chairman's Chain of Office
- iv. Youth Club funds

### **3306 Date of Annual Parish Meeting**

**Agreed** that due to a clash of dates with one of the clerk's other parish councils, the Annual Parish meeting would be rescheduled to Thursday, 24<sup>th</sup> April, 2008 at the Village Hall

### **3307 Date of Next Meeting**

**Agreed** that the next meeting of the parish council be held on Wednesday, 13<sup>th</sup> February, 2008 at 7.45 pm at the Village Hall, Alrewas Road, Kings Bromley

There being no other business the chairman declared the meeting closed