

KINGS BROMLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday, 13th June, 2007, at 8.00 pm in Kings Bromley Village Hall

Present:- Cllr I M P Pritchard (Chair); Cllr S R Browne; Cllr Mrs M K Gair; Cllr S Holland;
Cllr G C Seddon; Cllr W A Taylor;

In attendance Mrs S Buxton (Clerk)

Manor Wall on the Rugeley Road, a lot of trees which look as though they could be dangerous. This is on the agenda later

Railway works – the works in Kings Bromley appears to have gone without too much disruption to the village, but it was noted that this has not been the case in neighbouring villages

3139 Apologies

Cllr Mrs Eagland - attending a district council function

3140 Declaration of Interests

Village Hall – Cllrs Browne and Pritchard

3141 Co-option to vacancy on the parish council

The clerk reported that one person had expressed an interest – Mrs Patsie Jarman

Agreed that Mrs Jarman be co-opted on to the parish council

Mrs Jarman completed the declaration of acceptance of office form

3142 Review of Appointment of Parish Council Representatives

Village Hall Representatives – these were confirmed as Cllrs Mrs Gair and Pritchard, and Cllr Taylor attends as a representative of the Conservatives

Agreed that Cllr Mrs Jarman will be the Lichfield SPCA Committee Representative

Agreed that Cllr Mrs Jarman will work with Cllr Browne on Community Care

3143 Minutes of the meeting held on 10th May, 2007

Agreed that the minutes be signed as a true and correct record after the amendment of Chairman to Vice Chairman in minute 3177 regarding Cllr Browne.

3144 Report of the Clerk

i. **Village Hall Committee** – at the previous meeting the new officers were reported but under the governing document

Agreed that the parish council approve the appointment of the officers as detailed at minute number 3157, this was proposed by Cllr Holland and seconded by Cllr Seddon

ii. **Post Office window** – memo already sent to all councillors stating that there is nothing that LDC can do to enforce any repair of the window, which does not appear to be a safety matter

iii. **Councillors Information Pack** – the clerk reminded councillors that if they were any pages missing in their information pack, they needed to request the relevant sections. A new pack had been sent to Cllr Holland

iv. **Illness of dog** – a resident had raised concerns about the illness of a dog, following a walk along the path down the strawberry field. It was felt that this

was unlikely to be caused by the use of sprays on a food crop, which is very closely regulated.

Concern was expressed concerning the amount of litter left on the strawberry fields by the pickers, and that even when bins are provided they do not appear to be used

Agreed that a letter be sent to Mr McGuffie asking him to remind his staff of the need to either take their litter home or to place it in the litter bins where provided

3145 Finance

i. **Accounts for Payment**

Agreed that the following payments be made:-

Mrs S Buxton	Salary – May 2007	£309.53
	Office and computer – May 2007	£ 25.50
	Petty Cash	£ 30.00
	Printing of Vill Shop Questionnaire	£ 67.68
SCC	Pension contributions – May 2007	£ 62.24
Sharp Landscapes	2 grasscuts	£202.00
Wavell Cooper	Renovation of bench	£575.75
James C Tonks	Tree works	£393.63
KB Village Hall	Room Hire – balance for year	£ 3.90

ii. **Payments Received**

Agreed to note that the following payments had been received

KB Village Hall – contribution to grasscutting 2006	£245.00
LDC Grant towards work done by stonemason on War Memorial	£262.50

iii. **Accounts to 31st May, 2007**

Agreed to accept the financial report to 31st May, 2007, and to adopt the new format in future.

The council expressed concern regarding the crediting arrangements for banking of money. Sending it off in the post does not seem appropriate, particularly as two cheques have gone missing in the post last year

Agreed that the council should review its banking arrangements at the next meeting

3146 Correspondence and Items for Information

- i. **All Saints Church** – letter of thanks from Ty Leyland for donation towards Churchyard maintenance

Noted

- ii. **CPRE Fieldwork magazine** – passed to the chairman

- iii. **Twinning Arrangements at Richard Crosse School** – it was reported that governor Mrs Diane Swift, is now going to be the link person

- iv. **Youth Club** – it was reported that the club is still going strong and is looking for an assistant leader

3147 War Memorial

- i. **Insurance of War Memorial** – Cllr Pritchard has been chasing this and it has been looked at but a written quotation has not yet been received

3148 Church Clock

The last maintenance visit to the clock to attend to the strike mechanism, was believed to be the result of a visit by visiting bellringers, and is therefore chargeable for. Cllr Browne reported that this had been proved not to be the case, and the call

out was the result of a fault on the mechanism which should be covered by the annual contract.

Agreed the clerk would speak to Mr Wright at the church, and then take the matter up with Smiths of Derby if appropriate and report back to the next meeting

Agreed to sign up to a 5 year arrangement with Smiths of Derby for maintenance of the clock which would attract at 15% discount, as long as the invoices would continue to be received annually.

3149 Noticeboards

- i. **Map display adjacent to No. 1 Lichfield Road** – the clerk reported on the bubbling of the map which had not been seen by all councillors. The map is simply laminated with no glass in front, although there was some dispute as to whether there is glass or not, and if not the council feels there should be
Agreed the clerk would investigate this matter further for the next meeting
- ii. **Finish on board which has been repaired (Map in front of Village Hall)**
Agreed that the top of the repaired noticeboard is not off a satisfactory standard and needs to be waterproofed and made firm.
Agreed that to make it waterproof it would be best leaded
Agreed Cllr Pritchard would supply the leading and Signs 1st be asked to fit it at the time they attend to making the board firm and secure

3150 Bus Shelter

Agreed not to proceed with the project at this time, as the site is very close to residential properties, the pavement is of very limited width and thus would limit the type of shelter which could be erected, without hindering pedestrians, pushchairs and wheelchair users, the shelter would be costly to provide and then has to be maintained and cleaned and if you provide one shelter, what about the other bus stops in the village

Agreed to include an article in the magazine explaining the council's decision

3151 Website

Agreed that free advertising would be available to any one who has worked in the village and is recommended by a resident

3152 Manor Park Wall

Concern was expressed regarding the trees growing close to the wall on the Rugeley Road corner, the general state of repair and the preservation of the wall from a historical viewpoint

Agreed the clerk to investigate these items and report to a future meeting

3153 Calendar of Meetings

Agreed that the dates for meetings in 2008 would be as follows:-

9 th January, 2008	13 th February, 2008
12 th March, 2008	9 th April, 2008
Annual Parish Meeting 30 th April, 2008	
14 th May, 2008	11 th June, 2008
9 th July, 2008	13 th August, 2008
10 th September, 2008	8 th October, 2008
12 th November, 2008	10 th December, 2008

3154 Village Shop Questionnaire – arrangements for distribution/collection

The questionnaires have been printed and batched up into smaller units, for ease of distribution.

Agreed that the chairman would keep the list and questionnaires and that individual councillors will arrange to deliver and collect questionnaires, hopefully before the July parish council meeting

3155 Yoxall Road Layby

- i. **Waiting restriction** - The last letter from SCC re: the waiting restriction was rather ambiguous, and Cllr Mrs England, was not requesting the council to seek clarification so that the restriction could proceed

Agreed that as the council's wish had been to stop all overnight parking, to request there be no waiting between the hours of 7.00 pm and 7.00 am daily

- ii. **Planting** – options for planting were discussed, which are not supported by SCC because of the maintenance implications

Agreed not to proceed further with any planting on the verge, as the bollards have resulted in a great improvement and some vegetation will naturalise anyway

- iii. **Litter bin** – the new litter bin has been stolen. The clerk is in discussion with LDC about a replacement, which may be done free of charge if the post to which the bin is fixed is not damaged

3156 Parish Plan Quarterly Review

Agreed to carry this forward as not all councillors had brought their copies to the meeting

3157 Christmas Tree

Agreed that the chairman will report to the next meeting on options for a fixing bracket to install a village Christmas Tree

3158 Social Services – Changing Lives

Nothing to report

3159 Lichfield District Council

- i. **Managing Housing Supply Draft Interim Policy**

Agreed the parish council did not wish to make any comment

- ii. **Lichfield Play Seminar – 27th June, 2007**, George Hotel – 9.30 am to 3.30 pm

Agreed that the council would not send a representative to this seminar

- iii. **Summer Activity Programme Brochure**

- iv. **Lichfield District Strategic Partnership – Carer's Week 11th-16th June**

- v. **Local Development Framework – Indoor Sports and Community Facilities Questionnaire**

Agreed that the clerk would complete the questionnaire on behalf of the council

- vi. **Parish Forum** – agenda for next meeting 20th June, 2007

3160 Staffordshire County Council

- i. **Strategic Plan 2007-2010**

3161 SPCA

- i. **Lichfield District Committee – vacancy**

- ii. **Chief Executive** – the clerk reported that Mrs Viv Evans, Clerk at Shenstone Parish Council has been appointed as the new full time Chief Executive of the SPCA and will take up post sometime in July

3162 Review of Items for Future Meetings

- i. Financial Regulations
- ii. Review of Standing Orders
- iii. Valuation of Chairman's Chain of Office
- iv. Clerk's Contract of Employment

3163 Date of Next Meeting

Wednesday, 11th July, 2007 – 7.45 pm at the Village Hall, Alrewas Road, Kings Bromley

There being no other business, the chairman declared the meeting closed at 9.25 pm