

**KINGS BROMLEY PARISH COUNCIL**  
**Minutes of the meeting held on**  
**Wednesday, 9<sup>th</sup> November, 2011 at Kings Bromley Village Hall**

**Present:** Cllr. G. C. Seddon (Chair); Cllr. S. R. Browne; Cllr. Mrs. M. K. Gair; Cllr. S. Holland;  
Cllr. I. M. P. Pritchard; Cllr. W. A. Taylor; County Cllr. Mrs. J. Eagland.

**In attendance:** **Mr. I. Colclough (Clerk);** Mrs. S. Buxton (former Clerk)  
Members of the public: M.r Ray Griffiths; Mr. Robert Gilmour.

**Public session:**

**Derestriction sign in Crawley Lane** – Cllr. Holland asked if the sign could be moved further down the lane as it was well used by walkers, cyclists and those collecting children from school. It was pointed out that the lane is subject to the national speed limit of 60mph and that it would be very unlikely that the Highways department would sanction this as the rule applies to all rural roads in the country.

He then asked about the wild flower meadow but this item was included on the agenda later.

**Neighbourhood Highways Team (NHT)** - the condition of the road and drainage at the main crossroads opposite the public house was raised again. The chairman said this had been reported to Highways but no job had been raised. The clerk undertook to report the matter again. Comment was made that JCB lorries were now seen to be passing through the village again.

**Hedge at Wild Flower Meadow** – Cllr. Taylor asked about the hedge fronting the meadow. Mrs Buxton said that the left hedge had been cut, after she had written to the resident, but that the right hand hedge had not. The issue of undergrowth on the footway linking Alrewas Road to Lanes Close was raised again. The clerk was asked to include this on the list of work for the NHT.

**Actions: Clerk.**

**216. Apologies for Absence**

Cllr Mrs P Rothery; - holiday

**217. Declaration of Interests**

Cllr Browne – footpath, Leofric Close to Alrewas Road.

**218. Minutes of last meeting**

**Agreed** that the minutes of the meeting held on 12<sup>th</sup>October, 2011 be signed as a true and correct record. Proposed by Cllr. Browne and seconded by Cllr. Gair. All in favour.

The chairman reminded everyone that the date of the next meeting would be Wednesday 7<sup>th</sup> December at 7.30pm, which is the first Wednesday of the month.

**219. Report of the Clerk**

- i. **Gravel Update** - Mrs Anderson was unfortunately unable to attend this meeting, but will be at the December meeting to provide an update on the gravel situation.
- ii. **Public Sector Mapping** – the clerk reported that mapping could be obtained via ‘Parish Online’ and that all councillors could be given access. Costs are based upon the population of the parish plus an initial administration charge. The likely total cost would be around £40 for the first year and then £20 thereafter. The Internet based system would allow detailed maps to be produced, has up to date address information and an interactive element that allows users to add their own data such as positions of assets. It was proposed by Cllr. Gair and seconded by Cllr. Holland that the clerk arranges to sign up for the application. All were in favour. **Action: Clerk**
- iii. **BKV Certificate frames** – these had been made and were now mounted on the wall inside the village hall.
- iv. **Neighbourhood Watch** - all councillors have now been included on the circulation lists including the new clerk. There was one reported local incident in the last month.

## 220. Finance

### i. Finance Report to 31<sup>st</sup> October, 2011

Cllr. Gair has completed a spot check on the finances and handed a copy back to the clerk.

### ii. Payments to be made:

**Agreed** that the following payments be made:

|        |                  |         |                             |
|--------|------------------|---------|-----------------------------|
| 300365 | S Buxton         | £380.42 | Salary & taxable exps       |
| 300366 | SCC              | £81.11  | Pensions                    |
| 300367 | S Buxton         | £49.75  | Travel and phone            |
| 300368 | R B Hayward      | £296.86 | 2 grass cuts and hedging    |
| 300369 | C. Revitt        | £87.00  | Frames for BKV certificates |
| 300370 | M H and S Buxton | £132.91 | Copying October 2011        |

A question was asked regarding travel costs. The outgoing clerk said that there were extra journeys because of trips to Stafford Archivists and attending clerk interviews on behalf of the council.

### iii. Receipts: - none received.

### iv. Future Projects Funded from Reserves:

**Wildflower Meadow sign:** - the outgoing clerk has contacted Hardy Signs and Sign Technology. Details are on file. Cllr. Holland suggested that any new signs might include information on species identification with perhaps a drawing or photograph of the flower. Some discussion then took place around the virtue of retaining the wild flowers as many seemed to have died. Cllr. Taylor said the area has been kept as a wild flower meadow to discourage its use as a playing field. The chairman asked Cllr. Holland if he would give thought to possible solutions and report back to the January meeting.

**Action: Cllr. Holland.**

### v. Budget 2012/13 – Cllr. Pritchard suggested that perhaps the council ought to consider an increase in the precept next year. It has been held steady for several years now and it is easy to fall behind. It is better to have small increases each year than one large one every few years.

The outgoing clerk said that she has obtained a quote for the new clerk to receive training on the use of the web site software and that it would be £25. It was proposed by Cllr. Gair and seconded by Cllr. Browne that this be accepted. All were in favour.

## 221. Appointment of Clerk:

The chairman welcomed Ian Colclough the new clerk and thanked Mrs Sue Buxton the outgoing clerk for all her hard work over the last thirteen years. The clerk then gave out his contact details to all councillors. The chairman said that the clerk was keen to experiment with a revised way of claiming expenses and that that this would be tried over the coming months and then evaluated. All were in favour of this.

## 222. Review of Standing Orders:

The clerk had previously emailed these, but with the appointment of the new clerk, the chairman asked if he would look them over before they were formally adopted.

**Action: Clerk**

**Agreed** that the standing orders would be considered at the next meeting.

## 223. Correspondence and Items for Information

### i) Community Council of Staffs - letter to accompany judges' comments.

Agreed that the parish council would again enter this years competition.

### ii) SPCA – Public Vote of Confidence in Health and Social Care Services - letter from Matthew Ellis, Cabinet Member @ SCC. An outline will be placed in the parish magazine.

### iii) Staffordshire Police – Citizen's Panel – request for help. An outline will be placed in the parish magazine.

- iv) **Richard Crosse School** - letters from Yr 1 and Yr 2 pupils about improvements they would like to see in Kings Bromley. The chairman asked the clerk if he would summarise the children's requests and bring to the next meeting.  
**Action: Clerk**
- v) **Stop HS2** – plea for support with appointment of new Minister of Transport. Cllr. Eagland gave a brief report.
- vi) **RWE** – details of public briefing about gas pipeline from Orgreave to Willington C Power Station – 23<sup>rd</sup> November, 2011. The chairman said he might not be able to attend this briefing and asked if any other councillors would be available. No others volunteered.
- vii) **Details of Funding for Neighbourhood Plans** – email from Cllr Eagland. This was for information only.
- viii) **Anglesey Parish Council** - details of training opportunities. This was for information only.
- ix) **Review of Correspondence list.** Post items received after the papers were posted out to councillors:  
Minutes and accounts for the Village Hall.  
OFSTED report  
Grant Shapps MP re community shops and pubs. It was agreed to monitor this.  
Staffordshire Police local number – dial 101

#### 224. Highways:

- x) **Neighbourhood Highway Teams – URGENT** - The NHT will be working in the Parish of Kings Bromley on Wednesday 30th November, Thursday 1st, Friday 2nd and Monday 5th December. If councillors have any suggestions of work, they need to be forwarded to the clerk as soon as possible. The following items were suggested: 1. Trimming of Yoxall Road hedge. 2. Sweep verges outside The Rectory. 3. Bollard on left hand side of last build out damaged. 4. Verge edging throughout. 5. Clean highway signs. 6. Tidy around telephone box, war memorial and entrance to church car park. 7. Tidy footway between Alrewas Road and Lanes Close. The clerk was asked to report these to Highways.  
**Action: Clerk.**
- xi) **Yoxall Road Hedge** – email from Cllr Eagland. The hedge is the responsibility of the Highways department. After some discussion and a brief history described by Cllr. Pritchard, it was agreed that Highways would be asked to allow the hedge to grow further to help prevent noise and dirt affecting adjacent residences. The clerk was asked to contact Highways stating this and to write to local residents to explain what will happen.  
**Action: Clerk.**
- xii) **30 mph signs on Lichfield Road** – approval now obtained. Signs to be moved 85m south.
- xiii) **Safer Roads Partnership** – nothing further to report.
- xiv) **Collection of speed data.** The chairman reported that data obtained in March was collected at unsuitable locations and this gave a false picture. A request was made to survey again in the same position as used by the speedwatch team. This was done in September and the results are now to hand. Unfortunately these were supplied in a format this is difficult to interpret so Highways have been asked to provide a summary which will hopefully be available for the next meeting. At first glance the September figures seem higher than those in March.
- xv) **Letter from Yoxall Parish Council** - The chairman has had a brief discussion with the chairman of Yoxall Parish Council regarding their letter about heavy traffic through the villages. The clerk was asked to write to Yoxall chairman to say that the council is interested in discussions with them, Draycott and Barton.  
**Action: Clerk.**
- xvi) **Shaw Lane Road Signage** - the road signs have been reversed.

- xvii) **Signage - Rugeley via Kings Bromley** - The chairman said he had not yet had a reply from Richard Rayson at Highways.
- xviii) **Crawley Lane Parking** – The school are in discussion with the Horticultural Society about possible use of part of their field. This is not a parish council issue.
- xix) **Lichfield Road sign on the wall of the Royal Oak** – Cllr Mrs Rothery had reported to the clerk that the sign on the wall has disappeared. The clerk said he would contact LDC street naming to request a new one. **Action: Clerk.**
- xx) **Other:** 1. Letter received from Mike Maryon of SCC Highways regarding winter maintenance. 2. E-mail from Mrs. Farrington regarding a tree between 17 and 19 Leofric Close and the poor state of a manhole in the link footway from the Close to Alrewas Road. Cllr. Browne said he would take a look at the tree and report back to the next meeting. Cllr Holland proposed and Cllr. Pritchard seconded that the clerk be asked to write to local residents to warn them to take care when using the path and also to write again to Renew Holdings to ask they attend to the defect. **Actions: Cllr. Browne and Clerk.**

#### 225. Play equipment

Cllr Pritchard said he would speak to Mrs Bamber at the Village Hall and arrange for a formal opening and photo opportunity. **Action: Cllr. Pritchard.**

#### 226. Footpaths

- a. **Alrewas Road to Lanes Close and Leofric Close to Alrewas Road.** This item has been covered in various minutes above.
- a. **Walk Leaflet Update-** the outgoing clerk passed around several proofs for checking. All appeared correct other than they need to be in different colours and there was one spelling mistake. She asked if she would be allowed to see this project through to fruition. All agreed.

Cllr. England left the meeting at 9.55pm.

**227. Broadband** – Information derived from a SCC presentation will be requested to appear in the parish magazine. Replies should be made to James Hinton by 31<sup>st</sup> December.

#### 228. Lichfield District Council

Nothing to report.

#### 229. Staffordshire County Council

Nothing to report.

#### 230. SPCA

Nothing to report

#### 231. Review of Items for Future Meetings

- a. **Gravel update** – December meeting.
- b. **Christmas Tree** – An offer of a tree by residents at The Temple has been accepted by the chairman. Cllr. Pritchard said he has a chainsaw and tree lights and he will liaise with the chairman over the logistics of getting the tree felled and placed. **Action: Cllr. Pritchard.**

#### 232. Date of Next Meeting

**Agreed** that the next meeting will be held on **Wednesday, 7<sup>th</sup> December, 2011 at 7.30 pm**, at the Village Hall, Alrewas Road, Kings Bromley.

There being no other business the chairman declared the meeting closed at 10.06pm

Signed \_\_\_\_\_

Date 7<sup>th</sup> December, 2011

Initial: